



EAST (INNER) AREA COMMITTEE

**Meeting to be held at Harehills Primary School on
Thursday, 22nd October, 2009 at 6.00 pm (Map attached)**

MEMBERSHIP

Councillors

R Brett	-	Burmantofts and Richmond Hill;
D Hollingsworth	-	Burmantofts and Richmond Hill;
R Pryke	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
A Taylor	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Graham Moore	-	Harehills Forum
Sarah Covell	-	Burmantofts Forum
Michael Dean	-	Gipton Forum
Jamil Khan	-	Harehills Forum
Rod Manners	-	Killingbeck & Seacroft Forum
Phil Rone	-	Richmond Hill Forum

**Agenda compiled by:
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**Andy Booth
247 4325**

**Area Manager: Rory Barke
Tel: 214 5865**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>Time - 10 mins</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 24 September 2009</p>	1 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>COMMUNITY CENTRES REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p> <p>Time - 20 Mins (Executive Function)</p>	7 - 36
9			<p>RADIO FEVER PROPOSAL</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time – 10 Mins (Executive Function)</p>	37 - 46
10			<p>GROUNDS MAINTENANCE - FUTURE PROCUREMENT STRATEGY</p> <p>To receive and consider the attached report of the Chief Environmental Services Officer</p> <p>Time – 15 Mins (Council Function)</p>	47 - 52
11			<p>YOUTH SERVICE</p> <p>To receive and consider the attached report of the Director of Children’s Services</p> <p>Time - 10 Mins (Council Function)</p>	53 - 80
12			<p>TEENAGE PREGNANCY</p> <p>To receive and consider the attached report of the Locality Commissioner: Teenage Pregnancy & Parenthood</p> <p>Time – 10 Mins (Council Function)</p>	81 - 88
13			<p>PRIORITY NEIGHBOURHOODS - BUILDING ON THE INTENSIVE NEIGHBOURHOOD MANAGEMENT APPROACH</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Time – 10 Mins (Executive Function)</p>	89 - 116

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			<p>WELLBEING CAPITAL UPDATE AND SCHEME PROPOSAL</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time - 5 Mins (Executive Function)</p>	117 - 126
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday, 3 December 2009 at 6.00 pm.</p> <p>MAP TO TODAY'S VENUE</p> <p>Harehills Primary School, Darfield Road</p>	

Agenda Item 7

EAST (INNER) AREA COMMITTEE

THURSDAY, 24TH SEPTEMBER, 2009

PRESENT: Councillor B Selby in the Chair

Councillors A Hussain, D Hollingsworth,
G Hyde and V Morgan

CO_OPTEES: S Covell, M Dean, R Manners and P Rone

23 Late Items

In relation to Agenda Item 10, Consultation on Day Services for Older People, copies of the report of the Director of Adult Social Services – ‘Neighbourhood Network Schemes Review – Future Vision and Way Forward’ were circulated to Members.

24 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Brett, Harington, Pryke and Taylor.

25 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

26 Minutes

RESOLVED – That the minutes of the meeting held on 2 July 2009 be confirmed as a correct record.

27 Matters arising from the Minutes

Minute No. 19 – Community Engagement

The Gipton Forum co-optee regretted changes made to the format of the community engagement activities from the old style forum to the new engagement events. It was reported that the latter are attended by much greater numbers of residents.

28 CCTV (2008/09) Annual Report - for Leeds City Council Community Safety CCTV Service in Inner East Area Committee

Draft minutes to be approved at the meeting
to be held on Thursday, 22nd October, 2009

The Director of Environment and Neighbourhoods provided a report which gave an outline of the CCTV service provided, details of the Area Committee role and a profile of CCTV in the East Inner Area.

The Chair welcomed Derek Whitehouse, CCTV Co-ordinator to the meeting.

Members attention was brought to the following issues:

- The Riverside cameras were not funded by the Council, but by private partners.
- Details of arrests that had been made with the assistance of CCTV information were given to the Committee. It was reported that Members would be given further information in relation to this.
- The report didn't include the deployment of 2 mobile CCTV vans that could be used. The Area Committee could influence the deployment of these vans and should put the relevant evidence for use to the tasking teams.
- Links to West Yorkshire Police – it was reported that the Council CCTV cameras had direct links and could be broadcast to the police control room. The Council had also received security accreditation and would also be able to access police radio.
- Development of new technology and options for updating the current CCTV systems used.

In response to Members questions and comments, the following issues were discussed:

- CCTV Strategy – it was reported that there was not a current Council wide strategy specifically for CCTV. Information relating to CCTV was detailed in the overarching strategy for public safety.
- CCTV operated by ALMOs did not have a direct link to the Police. The provision of this could be investigated and there would be financial implications.
- A noted increase in an area where CCTV cameras had been removed. These had been privately funded cameras.
- Potential use of volunteers to monitor images.
- Members of the Area Committee were invited to visit the CCTV control room.

RESOLVED –

- (1) That the report be noted.
- (2) That subject to the agreement of the ALMOs, the possibility of a direct CCTV link to West Yorkshire Police be investigated. Any investigations to include potential funding arrangements and costs.
- (3) That the Area Committee be updated on the development of a Council Wide CCTV Strategy.
- (4) That the Area Committee receives 6 monthly update reports.

29 Residual Waste Treatment PFI Project Update and Presentation

The report of the Head of Waste Management provided the Area Committee with an update of the communications activity which supported the Residual Waste Treatment project. A DVD presentation of progress to date was shown which included details of the bidders for the Waste Treatment PFI Project and the various options open for consultation.

Andrew Lingham, Senior Project Manager (Waste Strategy) and Tom Smith, Head of Performance Management and Service Improvement were in attendance to answer Members' questions.

In response to Members' comments and questions, the following issues were discussed:

- Concern that there was no reference to employment and training opportunities for local people.
- Concern that waste would be received from outside the city and the associated impacts.
- Further information was requested regarding the transportation of waste – it was reported that this would be transported by road. It was not yet known if any extra traffic would be generated, but a significant overall increase was not envisaged. Planning restrictions could be used to curtail the hours of transportation and also the routes involved.
- It was reported the contract would allow that up to 1% of waste treated at the proposed plant could be brought in from outside Leeds. The plant would primarily be built and scaled to deal with waste from Leeds.
- Impact on the EASEL project.
- Concern that all interested parties would not be consulted – it was reported that the consultation would be taken to as many people as possible but may have to be restricted in order to ensure it was manageable.
- As East Inner Leeds was the area likely to be most affected by the proposals for the Waste Treatment PFI Project, Members expressed an overall disappointment at the information that was available at the meeting.

RESOLVED – That the report be noted and a further report be brought to the Committee in February 2010 exploring traffic issues – volumes and routes; links with highways developments both planned and additional needed as a result of this initiative and any other issues identified by Members in the meantime.

30 Consultation on Day Services for Older People

The report of the Director of Adult Social Services referred to the recent report that was submitted to the Executive Board regarding the future of Day Services for Older People in Leeds. The Committee was informed that the

Executive Board had agreed a period of consultation and was asked if they wished to contribute to this consultation.

The Chair welcomed Dennis Holmes, Deputy Director – Strategic Commissioning and Lynda Bowen, Chief Officer - Support & Enablement to the meeting.

Members were informed that two day centres in East Inner Leeds could be affected by proposals to change day care services: Naburn Court and the Doreen Hamilton Centre. Details of attendance at the centres from within the Inner East wards was provided.

It was reported that usage of these two centres had reduced. There had not been any barriers in place to prevent new people attending the centres and referrals were still being accepted.

Under the proposed new provision for day care services, users would still receive at least the same level of service provision and plans would be made to keep friends groups together.

Members were given an overview of the Neighbourhood Network Schemes Review. The following issues were highlighted:

- Funding arrangements across the City
- Partnership working and funding with NHS partners
- The review offered opportunity to consolidate funding and offer long term sustainable schemes.
- Availability to all, not just those with eligible social care needs.
- How to enable people to maintain their independence and remain in their local communities.

In response to Members' comments and questions, the following issues were discussed:

- The shift from Day Centres to Neighbourhood Network Services – it was reported that there would still be day care centre provision for those who were eligible for a statutory social care service.
- Criterion for meeting requirements of social care provision under the Community Care Act and different interventions that could be used.
- Reduction in numbers of older people potentially using services due people generally being in better health and improvements in medicine and other care.
- Personalisation and individual choice.
- There had been a noted increased demand for the use of Neighbourhood Networks.
- Placement of those who would be affected by proposed day centre closures

- Information was requested on Neighbourhood Network activity across Inner East Leeds – it was reported that this would be made available, along with cost information.

RESOLVED –

- (1) That the report be noted
- (2) That it be suggested that one centre should remain open, possibly with a different role, but providing an opportunity for people to use or purchase services from there.
- (3) That a further report be brought to the Area Committee following the consultation period.

(Councillors Hyde and Selby declared a personal interest during this item due to their respective positions on the North and South Seacroft Good Neighbours Scheme, as did Councillor Hollingsworth due to his position with Richmond Hill Elderly Aid)

31 Area Delivery Plan 2008/11 - Update

The report of the East North East Area Manager provided Members with an update on the Area Delivery Plan actions for 2009-10. It detailed work carried out on behalf of the Area Committee since the last meeting in the summer and provided information on the Wellbeing revenue programme and expenditure.

Members attention was brought to Appendix B of the report which outlined summer activities provided for children and young people in Inner East Leeds. £21,600 of funding provided by the Area Committee had resulted in additional investment of £76,700 and a wide range of activities had been made available.

Details of small grants allocated were also included in the report.

RESOLVED – That the report be noted.

32 Wellbeing Capital Update and Scheme Proposal

The report of the East North East Area Manager updated the Members on 2009-10 capital wellbeing expenditure. It also requested the Area Committee to approve the following capital projects:

- Burmantofts and Richmond Hill - £2,500 for the development of a new recycling area in Cromwell Heights and Naseby Grange; £12,000k for the refurbishment of a public green space at Ivy Street; £15,000 for alleygating scheme at Back Cross Green Crescent.
- Gipton and Harehills - £3,000 for the purchase of 8 memocams; £20,000 for a new play area at Oak Tree Drive; approx £46,000 for alleygates at Bk. Hovingham grove, Bk. Dorset Rd., Bk. Hovingham Mount, Bk. Hovingham Terrace.

RESOLVED –

- (1) That the report be noted.
- (2) That the following funding from Burmantofts and Richmond Hill capital wellbeing be approved:
 - £2.5k Recycling – Naseby Grange and Cromwell Heights
 - £12k Ivy Street POS
 - £15k alleygating – Bk Cross Green Crescent
- (3) That the following funding from Gipton and Harehills capital wellbeing be approved:
 - £3k memocams
 - £20k Oak Tree play area
 - £46k alleygating Bk Hovingham Grove and Mount, Bk Dorset Road and Hovingham Terrace

33 Date and Time of Next Meeting

Thursday, 22 October 2009 at 6.00 p.m.



Agenda Item:

Originator: Liz Jarmin

Tel: 3950647

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Inner East Area Committee

Date: 22nd October 2009

Subject: Community Centres Report (all area committees)

<p>Electoral Wards Affected:</p> <p>ALL</p> <div style="border: 1px solid black; display: inline-block; padding: 2px;">√</div> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Community Cohesion <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Narrowing the Gap <input style="width: 40px; height: 20px;" type="checkbox"/></p>
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Council Function <input style="width: 40px; height: 20px;" type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" style="width: 40px; height: 20px;" type="checkbox"/>	Delegated Executive Function not available for Call In <input style="width: 40px; height: 20px;" type="checkbox"/>	Details set out in the report <input style="width: 40px; height: 20px;" type="checkbox"/>
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Executive Summary

The management of Community Centres became a delegated function of area committees in 2006-07. The portfolio of centres to be managed by the Area Committees was created by the transfer of centres from the former Neighbourhoods and Housing and Learning and Leisure Directorates. The sponsoring service is currently the Regeneration Service. There are currently 71 centres across the city, 24 of which are leased out to voluntary organisations while 47 are directly managed by the council.

This report provides a position statement on progress to implement this delegation focusing on the following key areas; budgets, property management and maintenance, rental support and pricing and lettings policy, issues associated with the local portfolio of the Committee and the development of local action plans .

The area committee is asked to comment on and agree the issues covered in this report.

1.0 Purpose Of This Report

1.1 This report provides:

- A service overview and outline of the role of Area Committees in relation to this delegated function
 - Service budget information – revenue and capital
 - A briefing note on the new Corporate Property Management service (CPM)
 - An update on the implementation of the pricing and lettings policy and database.
 - Proposals regarding rental support to voluntary and community organisations
- Area specific information including annual budget forecasts for each of the centres in section 6 of this report

2.0 Background Information

2.1 The Community Centres delegated function forms part of Leeds City Council's constitution, which provides the framework within which the council conducts its business and makes decisions. The constitution describes who is responsible for making decisions and how decisions are taken.

2.2 Service Description

The service includes a portfolio of centres across the city. Revenue budgets associated with the operation of the Community Centres are delegated to Area Committees to manage. Non-controllable costs such as capital asset charges, buildings insurance, business rates and CPM management fees are not managed by Area committees, but these budgets are reported on a regular basis. Maintenance budgets are now managed centrally by Corporate Property Management (CPM). More detailed information on CPM is contained in paragraph 3.9 and 3.9.1 below.

2.3 Description of Delegated Function

A report to Executive Board in March 2006, set out the proposed delegated function for the Council's Community Centres to be implemented by the 10 Area Committees. A full version of the delegated function is attached at appendix 1, in summary it includes the following responsibilities:

- To make investment decisions from their own Well Being budgets and make applications for capital from the Councils Major Maintenance Fund in the normal way.
- Area committees be given the responsibility for setting charges and discounts for centres in their area within a common framework, and agree a schedule of charges for implementation.
- Capital receipts – for a proportion of any receipt arising from the disposal of a community centre to be retained by Area Committees to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.
- Revenue budgets associated with the operation of Community Centres. Further information on this element of the delegation is included in sections 3 and 6 of this report.

2.4 In addition, Area Management Teams on behalf of the Area Committees, were given responsibility for the following functions:

- Liaising with users, user groups, Members and Area Committees on issues relating to centres in their area
- Developing proposals for re-shaping the portfolio
- Developing capital schemes and funding packages
- Monitoring the service level agreement for centres in their area and capital and revenue budgets
- Ensuring that leases and licenses are in place and reviewed periodically
- Developing, implementing and overseeing the administration of a new schedule of pricing and discounts for centre usage

3.0 General Issues

3.1 The transfer of Community Centres from three former service areas to the Regeneration Service has taken place over the last three years. This has involved considerable work in aligning budgets and operational requirements, and understanding the resulting financial position and implications for services moving forward, so reporting on these issues has not been possible until recently.

3.2 Good progress has been made in moving the service from a position where it was operating beyond the budget provision by identifying operating inefficiencies and closing underused and poorly maintained Centres. However, it is acknowledged that further work is required to realise the full extent of this delegated function and thereby empower Area Committees to take a leading role in utilising their community assets to better meet local needs.

3.3 Budgets

Fixed budgets for each centre have now been finalised for 2009/10 and work has commenced on setting the 2010/11 budgets. This has to date been difficult to achieve due to the complexity of bringing together different service budgets, and insufficient historical information on actual expenditure. However, budget estimates for 2009-10 have now been established, based on the close monitoring of expenditure in 2008-09.

3.4 The total Community Centres budget for 2008-09 was £3,006,660. In 2009/10 the total budget for the whole service has increased slightly to £3,127,150. This is mainly to enable the service to meet rising operational costs. A summary of budgets for the Inner East Area Committee for 2009/10 is included at section 6 of this report, with a more detailed breakdown provided at appendix 2.

3.5 Controllable and Non-Controllable Budgets

The Community Centres budget contains various budgets headings, some of which are controllable by Area Committees, and some which are not. The table below outlines the overall budget for the service highlighting which of the two categories headings fit in to:

Budget Heading	Controllable £,000	Non- Controllable £,000	Total £,000	Notes
Caretakers	£1,109		£1,109	
Premises	£717		£717	
Supplies & Services	£15		£15	Licenses & telephones
Income (internal)	-£243		-£243	LCC depts.
Income (external)	-£341		-£341	
Management Fee		£242	£242	CPM
NNDR (business rates)		£198	£198	
Insurance		£26	£26	
Capital charges		£1,082	£1,082	
CPM Maintenance budget		£321	£321	Budgets now devolved to CPM
Grand Total	£1,257	£1,870	*£3,127	

* Overheads budget for central recharges and support e.g. legal / professional fees, are not included within this budget.

- 3.5.1 The budgets that sit within the controllable category relate to the operational budgets which have been delegated to the Area Committees, these include; caretaking, supplies and services, premises costs and income. The non-controllable budgets are managed by CPM finance, and include; capital charges, business rates, insurance and CPM service management costs. Actual expenditure against the budget estimate for both controllable and uncontrollable headings will be reported to Committees.
- 3.5.2 Appendix 2 of this document provides a breakdown of the controllable and non-controllable budgets for the Inner East Area Committee.

3.6 Revenue Budgets

It was agreed in the 2006 Executive report that revenue savings made from delegated Community Centres budgets should be retained by Area Committees to reinvest in their local portfolio within the approved Council budget allocations.

- 3.6.1 Prior to commencing the transfer of Community Centres to Area Teams / Committees in 2006, the city's Community Centres had been operating at a substantial deficit against the agreed budget allocation.
- 3.6.2 Officers have been working with local Members to identify operating inefficiencies which have enabled the actual costs to run Community Centres to now balance against the approved budget. Savings that have contributed achieving this position include:

- Sale of the Pakistani centre and transfer of the lease for the Bangladeshi Community Centres (Inner East)
- Reduction in caretaking at Harehills Place (Inner East), Mandela Centre (Inner North East), key holding St Gabriels (Outer South),
- Closure of Wyther (Inner West) and transfer of Greenhill Community Centres to adult services (Outer West)

3.6.3 Due to the negative budget position across the portfolio, it has not been possible to delegate individual budgets to Area Committees until now. But with effect from 1st April 2009, Area Committees will retain net revenue savings made across their local portfolio within the agreed annual allocation.

3.6.4 Officers will continue to work with Area Committees to identify revenue savings which will improve the efficiency of the service and provide better value for money. These savings will be protected for use in the year following that which they are achieved e.g. savings made in 2009/10 will be available to spend in 2010/11. The amount of revenue savings that will be available for Area Committees will be confirmed on completion the budget closure procedures (June 2010). This is to enable finance staff to deal with any overspends within the local portfolio and to ensure that budgets balance.

3.6.5 The ability to retain revenue savings will provide Area Committees with additional resources to deliver on their investment priorities, as identified within their local action plans or Area Delivery Plan. Revenue improvements which the Area Committee could consider include:

- Providing transitional support to local voluntary groups wishing to take on the management responsibility of local centres to deliver local services
- Increase the use of local centres by:
 - Making internal improvements e.g. painting / decoration, to make the centres more appealing to potential users
 - Replacement / upgrade of equipment
 - Support to local organisations to enable them to deliver more services from community facilities which improve usage and/or attract new users and address local priorities
 - Training and advice to user groups and / or organisations leasing centres to improve their business planning skills and engender a more entrepreneurial culture across the portfolio which supports income generation and sustainability

3.7 Income

At present all community centre income is used to directly offset expenditure against each centre. In order to support Area Committees to generate income to improve their local portfolio, it is proposed that a new procedure is put in place from 1st April 2010, which enables Area Committees to retain all new income.

3.7.1 This new procedure is currently being worked through with finance officers and the details will be brought back to Area Committees in the January cycle of meetings.

3.8 Capital Budgets

A ring-fencing arrangement for capital receipts arising from the disposal of community centre assets was agreed by Executive Board in 2006 and was incorporated into the Capital Strategy and Asset Management Plan 2007-08. This allows for up to 100% of the receipt to be retained by Area Committees to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.

- 3.8.1 Area Committee proposals will need to be supported by an individual business case which should be compiled prior to finalising the sale of the asset, for consideration by the Asset Management Board (AMB). Proposals with a total value of less than £100k, require AMB support and final approval by the Director of Resources. Proposals for more than £100k require Executive Board approval. Further advice will be provided to Area Committees to develop their proposals on a case by case basis.

3.9 Corporate Property Management (CPM)

The CPM Service, Resources Directorate, was formally established on 1 January 2008 and is responsible for building maintenance of all Council buildings and miscellaneous land (except schools and ALMO housing property) and provides facilities management for community centres. All revenue maintenance budgets have been consolidated to form a corporate building maintenance budget which has been managed by CPM since 1 April 2009. As a result, the need to undertake the repair maintenance of community centres will no longer be part of the delegated function for Area Committees. A briefing note outlining the role of CPM is attached at appendix 3

- 3.9.1 CPM deal with three different types of building issues:
- Facilities Management – day to day running of centres
 - Maintenance - Responsive and planned building works using both revenue and capital
 - Implementation of refurbishment work all on LCC owned buildings to improve service delivery, mostly funded by Services.

3.9.2 Maintenance – Responsive and Planned revenue budget.

Responsive maintenance – repairs should be raised with the on site caretaker, or Area Buildings Manager where this is not possible, and they will then be reported to the CPM Helpdesk for action. Responsive maintenance would include emergency repairs e.g. broken windows, building security, electrical failure, flooding etc.

Planned Maintenance – CPM will undertake planned maintenance on an annual basis e.g. electrical, asbestos and legionella testing and monitoring, gas servicing etc as well as a planned programme of repairs eg decorating, structural repairs etc.

Backlog maintenance, capital budget – Larger scale works to bring the centre up to required standards / meet government legislation e.g. replacement of a roof, DDA compliance etc. In order to address this issue Area Management Teams are asked to prioritise community centres for backlog maintenance works, as well as identifying the future of centres as part of their Asset Management Plans. This will

enable work to be prioritised for inclusion in the CPM annual maintenance programme. Consultation with Area Committees will take place through the development of local action plans (outlined in section 7) to feed in to this process.

A schedule of current backlog maintenance for centres in the Inner East area is attached at appendix 4.

3.9.3 CPM is currently developing a programme of planned maintenance works for the city which will be brought to the first cycle of Area Committee meetings in 2010/11. This will be accompanied by a schedule of maintenance works undertaken within each Area Committee portfolio over the previous 12 months.

3.9.4 **Refurbishment** - works identified by Area Committees to make improvements which do not form part of normal maintenance arrangements, e.g. reconfiguration of internal spaces to increase usage, upgrading equipment or fittings – kitchens etc, require a budget to be identified prior to work commencing. Processes are in place to implement improvements / refurbishments to Community Centres, and advice will be provided to Area Committees on a case by case basis.

4. Rental Support

4.1 Rental Support for Leased Out Centres

A rental support programme to leased centres is currently administered by the Regeneration Service through an annual assessment process. Subsidy is provided to organisations leasing centres through income forgone to the Council. In Inner East Area there are currently no organisations receiving this subsidy.

4.1.2 It is proposed that moving forward, funding decisions to support groups leasing LCC owned community centres is devolved to the Area Committees (timescales to be agreed with each AC).

4.1.3 Assessment criteria will be developed to ensure there is a consistent approach applied across the city, which links to the development of services which meet community need as identified in the Area Delivery Plan.

4.2 Rental Support for Users of Office Accommodation

Historically, voluntary and community organisations occupying office space in Community Centres have done so informally, and space has been provided free of charge. This needs to be addressed through a formal lease or license agreement and, in accordance with audit commission guidance, groups are required to move towards paying a fair contribution for the space they occupy. Future rental changes will be assessed through a market rental assessment, which may result in some groups being asked to pay charges which they do not have the resources to pay for and require continuing support.

4.2.1 The Executive Board report of March 2006 specifies that Rental Support Agreements are put in place for organisations that are providing community services from Community Centres which meet local priorities. It is proposed that a city wide Rental Support scheme is developed for implementation from 1 October

2010 by Area Committees. This will enable a full market rental assessment to be undertaken for all centres in the portfolio.

- 4.2.2 All existing users of office accommodation will be notified in October 2009 that changes to the current arrangements will apply from 1st October 2010. A rental support scheme which assesses how the organisation is meeting the identified needs of local people and affordability will then be developed and implemented.
- 4.2.3 It is proposed that organisations that do not meet the new criteria for support, will move to a three year transitional arrangement from 1st October 2010. Payment of the full market rental will then commence at 35% in year 1, 65% in year 2 and 100% in year 3.
- 4.2.4 Existing arrangements / charges will apply until the new scheme is implemented.
- 4.2.5 A small task group will be established to work through the proposals which will be reported to Area committees in early 2010.

5 Pricing and Lettings Policies

Area Committees have played a key role in developing local pricing and lettings policies for centres within their areas. All policies have now been agreed across the city and consultation has taken place with users.

- 5.1 Due to the different discounts being offered by committees, it has been necessary to develop a new lettings database that can accommodate the variable charges that will be applied. The database development is now complete and a test period is running to 30 September 09. The current database will continue to function until the new one goes live on 1 October 2009.
- 5.2 Area Committees will be required to clearly display the pricing schedule in every centre where the policy applies. Guidance was issued to Area Teams in July 2009 on the procedures that need to be followed to undertake this task.

6.0 Inner East Area Committee Community Centres Portfolio

The Community Centres portfolio for Inner East, alongside the total budget allocation for 2009/10 is outlined below:

Area Committee – Inner East 2009/10			Budgets		Income	Total Net Budget
Centres	Ward	Status	Controllable	Non-controllable		
Bangladeshi Centre	Gipton & Harehills	Leased out	£950	£38,360	£0	£39,310
Henry Barran	Gipton & Harehills	LCC Managed	£110,040	£98,200	£23,300	£184,940
Shantona	Gipton & Harehills	LCC Managed	£9,240	£6,510	£0	£15,750
Harehills Place	Gipton & Harehills	LCC Managed	£51,380	£38,270	£5,260	£84,390
South Gipton	Gipton &	LCC	£38,570	£68,750	£0	£107,320

CC	Harehills	Managed				
Alston Lane	Killingbeck & Seacroft	LCC Managed	£40,670	£30,380	£400	£70,650
Kentmere CC	Killingbeck & Seacroft	LCC Managed	£57,310	£72,410	£23,900	£105,820
Crossgates CC	Killingbeck & Seacroft	LCC Managed	£47,770	£41,620	£1,200	£88,190
Lincoln Green Youth Base	Burmmantofts & Richmond Hill	LCC Managed	£41,070	£17,320	£600	£57,790
Ebor Gardens CC	Burmmantofts & Richmond Hill	LCC Managed	£49,800	£37,020	£29,000	£57,820
Richmond Hill AEC	Burmmantofts & Richmond Hill	LCC Managed	£39,740	£20,290	£250	£59,780
Nowell Mount	Burmmantofts & Richmond Hill	LCC Managed	£3,150	£8,140	£0	£11,290
Total			£489,690	£477,270	£83,910	£883,050

A full breakdown of the estimated budget vs actual expenditure to 31st July 2009 for each of the centres within the portfolio is attached at appendix 2.

6.1 For 2009/10 the total revenue budget is £883,050, actual expenditure to 31st July 2009 is £146,013. Efficiency savings made against this budget in 2009/10 will be retained by the Committee for 12 months commencing 1st April 2010. Budget reports will be provided twice a year.

6.2 Issues for Inner East Area Committee Portfolio

In 2008/09 work was undertaken by the Regeneration Service to improve the way in which centres operate across the city. This has led to more effective service delivery, and improved efficiency in some centres. The main changes in the Inner East portfolio include:

- The Pakistani Centre was sold for £150,000 on 27 March 2009. A budget provision of £10,470 (not of capital charges) has been made for 2009-10 to cover any residual costs. This is a reduction of £89,743 on the previous year.
- Expenditure in 2008-09 for Harehills Place was considerably less than the estimate due largely to a renegotiated caretaker contract. Actual expenditure was £70,000 less than the budget estimate.

6.2.1 In 2009/10 key issues for the Area Committee include:

- The Muslim Cultural society has made a formal approach to the Council for capital support to enable them to develop the former Tradex centre on Harehills Lane in to a community facility. It is hoped that the new facility will provide a wide range of services such as cultural events, sports and recreational activities and training and employability schemes for the local community.

- Alston Lane Community Centre

A management/user group has been established to help develop Alston Lane Community Centre. We are also trying to identify organisations, who may wish to take up office accommodation within the centre. This could provide a regular income for Alston Lane. We have also been able to attract some inward investment into this centre from a number of ENEHL contractors, who have fitted a new kitchen and have offered to install a number of new windows. The ultimate aim is to develop sustainable use of the centre, with the management group taking more responsibility for its day to day running. Area Management are leading this work but ENEHL are heavily involved and very supportive of the Management Group.

- Bangladeshi Community Centre

A management committee of local community members has been established who have, as of April 2009, taken over the running of the centre. A 50 year lease is being finalised with the Bangladeshi Management Committee (BMC) to run the Community Centre. This was coupled with a formal request for transitional support of £45k over three years, which was formalised in July 2009. This will result in budget savings over a three year period, however, it should be recognised that the BMC will require considerable support to develop a more robust business plan moving forward. Neighbourhood Services have been managing the lease negotiations but they have indicated that they would expect Area Management to take on longer term support of this group if required.

- Cross Gates Community Centre

Discussions have taken place with both Children's Services and Extended Services to determine whether Cross Gates CC could form part of their delivery within the area. This however does not currently seem to be an option. There is moderate use of this centre and it causes few problems, so it was agreed by the Working Group that the focus on this centre will be picked up in the next phase. However, serious thought does need to be given as to how we increase future usage of the centre.

- Ebor Gardens Community Centre

This is a well used centre and is also a base for the Youth Service in Burmantofts & Richmond Hill. The centre causes few problems, so it was agreed by the Working Group that the centre would not be a main focus of work. However, since that decision was taken, the Burmantofts & Richmond Hill ward members have indicated that they would like to see their £40,000 of Ward Based Initiative money invested in this centre, to renovate and improve its facilities. Corporate Property Management have identified a range of improvements that can be undertaken and work on the centre is due to start imminently.

- Harehills Place Community Centre

Harehills Place is in a very poor state of repair and is mainly used by the Youth Service. A recent condition survey highlighted that significant resources are required to bring the building up to current building standards. It had been suggested that both the insurance money from the Pakistani Centre fire and the Capital receipt from its subsequent sale, could be spent on bringing Harehills Place up to a decent standard. However, it is now clear that this amount would be insufficient to address the structural issues within this building. Recently, an

expression of interest has been submitted by an Asian group who may be interested in purchasing the Freehold of this centre. An option appraisal is now being undertaken by Officers which will be used to inform the centre's future.

- Henry Barran Community Centre

Work is currently ongoing to rationalise the current usage of space within the centre, ensuring that relevant leases and lettings are in place for users. A letting arrangement currently in place for Families Forward, a voluntary group working with the courts to provide a supervised contact for children and parents, provides an additional income. Similar contracts are being looked at for other organisations using the centre as an office base. Discussions are ongoing with Children's Services as to the future of Children's Centre provision on site. A management/user group held its first meeting in September 2009, to help develop and take forward the centre.

- Kentmere Community Centre

A management/user group has been established to help develop Kentmere Community Centre. £40,000 has also been identified through SSCF funding to invest within the centre. This work is due to start on site during October 2009. The ultimate aim is to develop sustainable use of the centre, with the management group taking on more responsibility of its day to day running. Area Management are leading on this work.

- Lincoln Green Youth Base

Is generally used by the Youth Service in Burmantofts & Richmond Hill. The centre causes few problems, so it was agreed by the Working Group that the focus on this centre will be picked up in the next phase. It has however been raised with John Paxton as to why this centre was transferred to Environment & Neighbourhoods as it is primarily a Youth Service base. Recently, concern has been raised by members of the local community about the level of use of this centre. Serious thought does therefore need to be given as to how we increase future usage.

- Nowell Mount Community Centre

The centre is generally in a good state of repair and work is currently ongoing to promote increased usage by a number of local community groups. The centre has also been put forward for decoration by the Community Payback Team.

- Pakistani Community Centre

The Pakistani Centre was sold for £150,000 on 27 March 2009. A budget provision of £10,470 has been made for 2009-10 to cover any residual costs. This is a reduction of £89,743 on the previous year. It is proposed that the capital receipts and the insurance claim for the burnt down hall are to be invested in the local area, to offset the loss of the community facility.

- Richmond Hill Community Centre

This is a well used centre used by a range of groups including Youth Service, Zest for Life and Richmond Hill Elderly Action. The centre is also the office base for Richmond Hill Elderly Action, who provide help and support for the elderly. Recently ward members have taken a strong interest in this centre and Capital investment of around £250k has been identified for refurbishment of the building.

Corporate Property Management are currently looking at what could be done with this money and public consultation has taken place to ensure that these improvements meet community needs. Proposals include the extension of the building to provide a computer suite.

- Shantona Community Centre

Shantona Women's Group are the sole occupiers of this centre and all cost are currently being met by Environment & Neighbourhoods. This has led to discussions as to whether Shantona would like to take on a formal lease for the building. They have expressed an interest but are currently experiencing funding difficulties. A meeting was held with them and the following actions were agreed to take this forward:

- Shantona to confirm business plan following approval at the Shantona management board meeting.
- Agreed to meet to discuss proposals for a tenancy at will/lease of the centre
- Agreed a sliding scale that the group would pay towards the running costs, with the aim of them taking on full responsibility over a four year period.
- The Shantona Womens centre has also secured a capital grant of £100k from Childrens Services to deliver a early years education centre for 3-4 year olds. The project will involve the extension of the existing centre to provide additional upstairs space and the remodeling of the downstairs. Subject to planning permission, the renewed centre will provide an improved education offer to local pre-school children from 2010.

- South Gipton Community Centre

This centre is in a poor state of repair and is in need of large scale investment. An opportunity has arisen to look at transferring this centre to GIPSIL, in order for them to develop a bid to the Community Builders Fund, to provide a new purpose built community facility for the South Gipton area. Further information is given in Appendix 5 and approval in principal is sought from the Area Committee in order to progress this approach further.

7.0 Further Roles and Responsibilities of the Area Committee

Action plans will be developed for all local centres by the Area Management Teams. The plans will be a useful tool to inform Area Committee decisions on the management of Centres. Issues that Area Committees may want to consider in the development of these plans include:

- using performance information to identify occupancy levels, services delivered and efficiency savings;
- development of marketing strategies to promote centres to users who do not access them currently;
- robust investment proposals which feed in to and influence the forward work programme of the central investment budget
- rationalisation of centres so that resources can be directed at those most used;
- developing proposals for asset transfer, through sale or lease, to voluntary / community / faith groups who are better equipped to deliver services that meet local need.

7.1 To assist in the development of action plans and to ensure that issues relating to local centres are properly considered, Area Committees may wish to extend the existing community centre sub-committee to include the CPM Area Buildings Manager and the lead Member with responsibility for Community Centres.

8.0 Performance Management and Reporting

8.1 Baseline Position and key targets for the Service

Area Committees will receive mid year and year end budget update reports. Reports on key issues affecting centres in the committee's area will be provided as and when required.

8.2 Corporate Property Management will provide buildings investment information to Area Committees a minimum of once a year. This information will be provided to Area Committees early 2010/11.

8.3 Reports will be available on the level of bookings in each centre, potential income and level of waived fees. This will enable area committees to identify centres that are well / under used etc which can help inform future management and development plans.

8.4 Reporting Arrangements

Performance will be reported to area committees twice a year, at the September and January committee cycles.

8.5 Elected members can further enhance their consultative and influencing role through ward based meetings with Area Management Officers who meet regularly with finance and CPM.

9.0 Equality Considerations

There is a perception that some centres are only accessible to some sections of the community. All centres need to demonstrate that they comply with the Council's equality commitments. This applies to both directly managed centres and leased centres. Advice and guidance and appropriate monitoring procedures need to be developed and implemented to better address this issue. It is proposed to complete this work and make information available to Area Committees in June 2010.

10.0 Implications for Council Policy and Governance

The community centre issues detailed in this report comply with agreed Council policy and governance arrangements.

11.0 Consultation

Members and centre users have been consulted on the delegation of community centres for a number of years. However, due to the complexity of bringing budgets together from a number of different service areas, it has not been possible to report on specific budgets for individual centres until very recently. Discussion has also taken place with the 10 Area Chairs, Area Management Teams and colleagues from Corporate Property Management (CPM) in compiling this report.

12.0 Legal and Resource Implications

The Community Centres delegated function allows the Area Committees to retain revenue savings which are made within the financial year, to enable them to deliver on their investment priorities, as identified within their local action plans or Area Delivery Plan.

13.0 Conclusions

This reports sets out the current position regarding progress to implement the delegation of Community Centres in the Inner East Area. Good progress has been made to better understand the operational, budgetary and maintenance issues affecting all of the Community Centres within the portfolio. This will be built upon as the delegation is implemented over the next twelve months so that a greater understanding of the needs of each centre and its users is established. The development of local action plans and the provision of improved performance management information, which will be available from April 2010 when the new lettings database is implemented, will enable a more robust, effective and sustainable service to be developed in the longer term

14.0 Recommendations

- 14.1 The Inner East Area Committee is asked to agree the content of this report and to comment on any issue raised.
- 14.2 The Area Committee is asked to reconvene the community centres working group and inviting a member of CPM to join it.
- 14.3 In particular, it is recommended that the Area Committee approve, in principal, the asset transfer of South Gipton Community Centre to GIPSIL, in order to enable them to access resources through the Community Builders Fund to provide a new, purpose built community facility.

There were no documents used in the preparation of this report.

Area Functions Information – 2009 / 10

FUNCTION:	Community Centres
DESCRIPTION	
HEADLINE INFORMATION:	
<p>Responsibility for a portfolio of community centres vested with Regeneration Service. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</p>	
OVERVIEW OF RESOURCES:	
<p>72 community centres city wide Managed by Regeneration Service Caretaking, cleaning, lettings, surveying and maintenance provided by Corporate Property Management Service</p>	
TYPE OF INFORMATION TO BE AVAILABLE AT AREA COMMITTEE LEVEL:	
<p>List of centres and management arrangements with data sheets and budget information, Lettings and Pricing policy.</p>	
EXECUTIVE MEMBER:	
<p>Cllr Les Carter – Environment and Neighbourhoods</p>	
RESPONSIBLE OFFICERS:	
<p>DIRECTOR: Neil Evans CHIEF OFFICER: Stephen Boyle LEAD OFFICER FOR FUNCTION SCHEDULE: Sue Wynne</p>	

OUTCOMES AND PERFORMANCE INFORMATION
LINK TO LEEDS STRATEGIC PLAN OUTCOMES: Harmonious Communities
IMPROVEMENT PRIORITIES: HM-1a An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents HM-1b An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery HM-2a Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services HM-2b An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities
GEOGRAPHY & FREQUENCY OF RELEVANT LOCAL PERFORMANCE INFORMATION:
(E.g. SOA, ward, quarterly, yearly) Annual survey – resident perception of neighbourhood and local facilities Data sheets for each centre updated at least annually
GOVERNANCE
DESCRIPTION OF WHAT PROPOSED RESPONSIBILITY COVERS: This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
PRACTICAL ARRANGEMENTS – HOW WOULD LOCAL MEMBERS DEAL WITH THE PROPOSED RESPONSIBILITY: Ward members are involved in discussions about significant changes to particular centres. Proposals on significant issues which affect one or more centres in a Committee's portfolio are then subject to a report to the Area Committee.
HOW / WHEN WOULD THE SERVICE / FUNCTION REPORT TO THE AREA COMMITTEE:
(E.g. formal and informal arrangements, frequency) Mid year and year end update on portfolio and budgets. Reports as required on key issues affecting centres in the committee's area.

MANAGEMENT AND CO-ORDINATION	
PROPOSED ARRANGEMENTS FOR SERVICE / FUNCTION IN 2008/09:	
TYPE AND DETAIL OF PROPOSED ARRANGEMENTS:	
Centrally Managed Service With Management Contacts for Each Area	
Locally Managed Service With Some Central Support/Technical Expertise/Co-Ordination	Facilities Management (caretaking, cleaning, maintenance, lettings) is provided by a central team in Corporate Property Management. Co-ordination, technical support and budget management is provided by a central team in Regeneration. Local support, management of day to day issues, development of proposals and consultation is undertaken by staff in each of the Area Management Teams.
LINKS TO KEY PLANS / STRATEGIES / LEGISLATION / STATUTORY REQUIREMENTS:	
Facilities Management staff ensure that relevant legislation is followed when operating and maintaining public buildings.	
LINKS TO OTHER CITY COUNCIL SERVICES:	
Community space in other council buildings complements the space available in community centres.	
LINKS TO OTHER PUBLIC SECTOR PARTNER SERVICES:	
Support the delivery of a number of community based services provided by the council and other partners.	

CONTRACT / COMMISSIONING
DESCRIPTION OF ANY CONTRACT / COMMISSIONING / SERVICE LEVEL AGREEMENTS FOR SERVICE / FUNCTION:
Service Level Agreement with Facilities Management in place for caretaking, cleaning, facilities management and lettings

ANY KEY CURRENT / FUTURE ISSUES FOR AREA COMMITTEE TO BE AWARE OF REGARDING SERVICE / FUNCTION
Lettings and Pricing Policy being agreed by all Area Committees for implementation in 2008/09 – 2009/10 Budget detail is complicated and some elements have a time lag e.g. utilities costs therefore caution is required when looking at budget information at any point in time. Corporate Property Management are responsible for repairs and maintenance of buildings and securing funding to address backlog maintenance.

HEADLINE CITYWIDE FINANCIAL INFORMATION FOR RESPONSIBILITIES	
Citywide Budget For Service / Function 09/10	
£000s	
Net Revenue Budget	3,127
Net Capital Budget	
Key Funding Sources	
	£000s
	%
Funding Provider	
LCC	3,712
Income from Charges	
LCC – other Council Services	-243
External bookings and office use	-297
Net Operational Costs	3,172
Other(Non Operational Centres & Overhead)	-45
Other	
Net Budget	3,127
DESCRIPTION OF WHAT THE BUDGET REPRESENTS:	
Revenue costs associated with the operation of the community centres.	
DETAIL OF ANY NON CONTROLLABLE ELEMENTS:	
Provision of insurance cover and liability Non-controllable capital asset charges. These elements cannot be effectively monitored or controlled at an area level.	
DESCRIPTION OF THE FORMULA USED FOR APPORTIONING BUDGET ACROSS DIFFERENT AREAS:	
Budgets apportioned based on revenue figures for centres in each area, adjusted each year to account for changes in the portfolio and operating costs of each centre. Backlog maintenance budget for the city will be prioritised according to service requirements and local needs	
REASONS WHY THIS PARTICULAR FORMULA WAS SELECTED:	
Suits this function and allows monitoring of costs for individual centres. Any revenue savings generated in year can be re-invested into other community facility priorities within the same area.	
DETAIL OF ANY SIGNIFICANT SERVICE / BUDGET VARIATIONS ACROSS THE CITY:	
Budget for each centre depends on size, usage and income. There are therefore significant variations between budgets from centre to centre. Time lag in receiving meaningful information on budgets centres by centre due to nature of charges (e.g. utility bills) and income. Seasonal fluctuations affect budgets e.g. utility costs higher in second part of year.	

AREA COMMITTEE BREAKDOWN – Community Centres

		City Wide	East		North East		North West		South		West	
		Total	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
Resource Availability												
Community Centres	Directly Managed	50	11	7	2	3	5	4	8	8	1	1
	Managed by Community Orgs.	22	1	4	1	1	2	3	0	4	3	3
Net Revenue Budget	Net Budget for 09/10	3,172,020	893,450	337,650	187,790	89,990	371,150	431,120	170,480	510,960	112,520	66,910
	Mid year progress											
	Year end outcome											

Notes: 1 Covers centres in the Regeneration service portfolio as of 1st May 2009.

2 Centres which are being / have been disposed of and ones which are anticipated to be added to the portfolio from other services are not included in these figures

ENVIRONMENTS & NEIGHBOURHOODS (AREA MANAGEMENT SCHEDULES 2009-10)														
CONTROLLABLE COSTS														
EAST & NORTH EAST		Caretakers 166 85		Premises 166 86		Supplies & Services		Total Controllable Operational Costs		Total Controllable Operational Income		Net Controllable Operational Costs		
		Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	
EAST INNER														
	BANGLADESHI CENTRE(LEASED)	31221	£0	£1,860	£950	£-622	£0	£157	£950	£1,395	£0	£2,601	£950	£3,996
	HENRY BARRAN	31228	£35,380	£6,201	£74,160	£6,213	£500	£79	£110,040	£12,493	£-23,300	£5,491	£86,740	£17,984
	ALSTON LANE CENTRE	31231	£27,320	£3,806	£12,850	£1,170	£500	£130	£40,670	£5,106	£-400	£-483	£40,270	£4,623
	KENTMERE C.C.	31238	£32,690	£9,148	£24,460	£3,044	£160	£0	£57,310	£12,192	£-23,900	£-2,790	£33,410	£9,402
	SHATONA CENTRE	31241	£0	£0	£8,540	£1,827	£700	£0	£9,240	£1,827	£0	£0	£9,240	£1,827
	LINCOLN GREEN YOUTH BASE	31255	£35,380	£8,066	£5,190	£-880	£500	£0	£41,070	£7,186	£-600	£0	£40,470	£7,186
	CROSSGATES CC	31271	£28,390	£6,447	£18,880	£2,539	£500	£86	£47,770	£9,072	£-1,200	£-60	£46,570	£9,012
	EBOR GARDENS C.C.	31272	£40,740	£8,526	£8,260	£140	£800	£38	£49,800	£8,704	£-29,000	£-959	£20,800	£7,745
	HAREHILLS PLACE C.C.	31278	£39,130	£5,040	£12,250	£-742	£0	£0	£51,380	£4,298	£-5,260	£-208	£46,120	£4,090
	SOUTH GIPTON C.C.	31285	£32,690	£7,797	£5,880	£2,130	£0	£0	£38,570	£9,927	£0	£-60	£38,570	£9,867
	RICHMOND HILL AEC	31432	£25,710	£8,985	£13,660	£952	£370	£86	£39,740	£10,023	£-250	£-422	£39,490	£9,601
	NOWELL MOUNT(SUMMERIES)	31486	£0	£218	£3,150	£404	£0	£0	£3,150	£622	£0	£-135	£3,150	£487
	TOTAL EAST INNER		£297,430	£66,094	£188,230	£16,175	£4,030	£576	£489,690	£82,845	£-83,910	£2,975	£405,780	£85,820

NON CONTROLLABLE COSTS													
	Mgt Fee 166 87		NNDR		Insurance		Capital		Non Controllable maintenance Costs(CPM)		Net Non Controllable Costs		
	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/09	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	Budget 2009-10	Actual To 31/07/2009	
East Inner													
	BANGLADESHI CENTRE(LEASED)	£140	£162	£0	£458	£0	£0	£28,900	£0	£9,320	£0	£38,360	£620
	HENRY BARRAN	£11,000	£1,616	£9,460	£9,458	£0	£0	£58,950	£0	£18,790	£0	£98,200	£11,074
	ALSTON LANE CENTRE	£5,340	£648	£3,200	£3,201	£0	£0	£16,420	£0	£5,420	£0	£30,380	£3,849
	KENTMERE C.C.	£7,750	£1,587	£9,700	£9,700	£430	£0	£45,700	£0	£8,830	£0	£72,410	£11,287
	SHATONA CENTRE	£1,270	£190	£0	£0	£430	£0	£0	£0	£4,810	£0	£6,510	£190
	LINCOLN GREEN YOUTH BASE	£5,220	£935	£1,920	£1,916	£430	£0	£8,220	£0	£1,530	£0	£17,320	£2,851
	CROSSGATES CC	£5,930	£1,170	£5,940	£5,941	£0	£0	£22,980	£0	£6,770	£0	£41,620	£7,111
	EBOR GARDENS C.C.	£6,350	£1,128	£4,510	£4,511	£430	£0	£22,530	£0	£3,200	£0	£37,020	£5,639
	HAREHILLS PLACE C.C.	£6,850	£560	£3,540	£3,541	£430	£0	£20,010	£0	£7,440	£0	£38,270	£4,101
	SOUTH GIPTON C.C.	£4,980	£1,130	£6,180	£6,184	£0	£0	£56,760	£0	£830	£0	£68,750	£7,314
	RICHMOND HILL AEC	£5,260	£1,294	£3,540	£3,541	£0	£0	£16,610	£0	£-5,120	£0	£20,290	£4,835
	NOWELL MOUNT(SUMMERIES)	£470	£37	£1,170	£1,285	£430	£0	£3,730	£0	£2,340	£0	£8,140	£1,322
	TOTAL EAST INNER	£60,560	£10,457	£49,160	£49,736	£2,580	£0	£300,810	£0	£64,160	£0	£477,270	£60,193

	Net Overall Budget 2009/10	
	Budget 2009-10	Actual To 31/07/2009
East Inner		
BANGLADESHI CENTRE(LEASED)	£39,310	£4,616
HENRY BARRAN	£184,940	£29,058
ALSTON LANE CENTRE	£70,650	£8,472
KENTMERE C.C.	£105,820	£20,689
SHATONA CENTRE	£15,750	£2,017
LINCOLN GREEN YOUTH BASE	£57,790	£10,037
CROSSGATES CC	£88,190	£16,123
EBOR GARDENS C.C.	£57,820	£13,384
HAREHILLS PLACE C.C.	£84,390	£8,191
SOUTH GIPTON C.C.	£107,320	£17,181
RICHMOND HILL AEC	£59,780	£14,436
NOWELL MOUNT(SUMMERIES)	£11,290	£1,809
TOTAL EAST INNER	£883,050	£146,013

Annual Budget / Income Estimates 2009/10		
Budgeted Expenditure	Budgeted Income	Net Budget
Below excludes capital and maintenance budgets which are devolved to other services		
£1,090	£0	£1,090
£130,500	£-23,300	£107,200
£49,210	£-400	£48,810
£75,190	£-23,900	£51,290
£10,940	£0	£10,940
£48,640	£-600	£48,040
£59,640	£-1,200	£58,440
£61,090	£-29,000	£32,090
£62,200	£-5,260	£56,940
£49,730	£0	£49,730
£48,540	£-250	£48,290
£5,220	£0	£5,220
£601,990	£-83,910	£518,080

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CORPORATE PROPERTY MANAGEMENT

Community Centre Building Maintenance Expenditure/ Status Briefing

Background

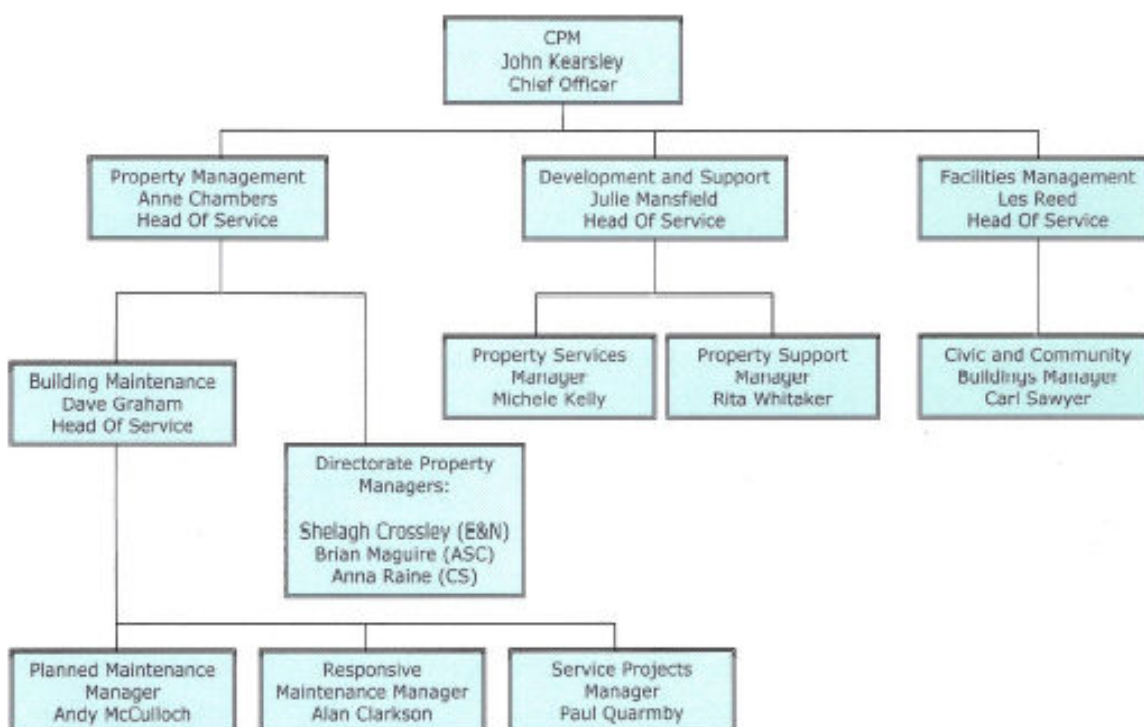
- 1 Corporate Property Management (CPM) was set up in January 2008 under the Council Change Programme as part of the development of the new Corporate Landlord arrangements, it is a Service within the Resources Directorate.
- 2 CPM is responsible for assets which are used for service provision e.g. community centres, libraries, residential homes, leisure centres etc and staff accommodation e.g. offices, depots etc. The following assets are outside the CPM remit and are the responsibility of other Council Services – Highways (roads and paths); Parks and Countryside (parkland, public open spaces; recreation grounds, though CPM is responsible for the buildings within these areas); Education Leeds – schools and ALMO's – Council housing.
- 3 Area Committees should not have noticed any major changes to the provision they received in 2008 as the CPM structure was created and people appointed to posts. The property teams of the former City Services, Learning and Leisure, Social Services and Development Department along with some external appointments have come together to aim to provide a professional, co-ordinated approach to looking after property.

Main Points

- 1 CPM has been structured into three definite areas:
 - Property Management – looking after buildings through planned maintenance, responsive repairs or project work and is responsible for the entire CPM building maintenance budgets, revenue and capital.
 - Facilities Management – providing cleaning/ caretaking, contract monitoring e.g. fire equipment and window cleaning, hiring out rooms in community centres i.e. continuing to provide the service that Area Committees have previously enjoyed.
 - Development and Support – first point of contact for all building and facilities related enquiries via a Helpdesk, Quality Assurance, lease/ licence information, energy information etc.

Continued/...

2 CPM Organisational Structure



- 3 All community centres will have the relevant health and safety planned maintenance works carried out as standard and a programme of other planned maintenance works is being developed. Responsive repairs are initiated as has previously been the case by the caretaker of the building or any member of Area Management contacting the Helpdesk (0113 2243847). These works will be undertaken from the CPM budgets.
- 4 If any Area Committees wish to explore the feasibility of any specific building project then a member of Area Management should complete a Feasibility Request Form including an indication of funding available for the works and return to Anne Chambers (Appendix 1).
- 5 Occasionally Members are contacted by members of the public who have noticed damage, security breaches etc to centres, or indeed any other Council building, out of office hours. If this is judged to be an absolute emergency that needs immediate attention ie make safe and secure, the Standby Out of Hours Service can be contacted on 3760499, the permanent repair will take place later. Most issues though can normally be dealt with during office hours.



Continued/...

6 Building Maintenance budget spend 2008/09Revenue

East and North East Area Management Team

Inner East	£84,710	
Inner North East	£21,535	
Outer North East	£9,390	£115,635

South and Outer East Area Management Team

Inner South	£23,570	
Outer South	£33,310	
Outer East	£62,650	£119,530

West and North West Area Management Team

Inner North West	£34,705	
Outer North West	£31,270	
Inner West	£3,180	
Outer West	£8,920	£78,075

** Meanwood Community Centre roof work was funded through the Revenue budget.

Capital

<u>Community Centre</u>		<u>Expected Completion</u>	<u>Cost</u>
Firthfields	Windows	Complete	£6,000
St Matthews	Roof	Complete	£14,000
Woodhouse	Roof, DDA and Basement	5 June 2009	£51,740
Mandela	Roof	Complete	£55,000

7 Budget 2009/10

CPM will continue to assess the maintenance requirements of community centres in conjunction with Area Management and ascertain priority works for buildings using both Capital and Revenue. There will be particular emphasis



on making centres more energy efficient as well as reducing the backlog maintenance and continuing to identify community groups who would wish to take responsibility for managing and maintaining their own centres.

Continued/...

- 8 To monitor work which is carried out at community centres, regular bi-monthly management meetings take place between Area Management and CPM to raise any outstanding property/ facility issues. The representative for CPM is Carl Sawyer, Civic and Community Buildings Manager, who passes on any building maintenance issues to the relevant Building Maintenance team. This meeting is also the forum to discuss plans for reducing backlog maintenance at centres.

Finally, Area Committees are responsible for managing community centres and this report details the changes to building maintenance due to the creation of CPM. It should be noted however, that CPM has responsibility for all Council buildings, as detailed in Background point 2 and if Members have any maintenance queries on any other Council buildings or miscellaneous land in their area, then they can be communicated either through the building user eg Libraries, the Helpdesk in the case of responsive repairs, or directly to Anne Chambers.

A handwritten signature in black ink that reads 'Anne Chambers.' The signature is written in a cursive style.

Anne Chambers
Head of Property Management

Backlog Maintenance: Category A centres to transfer to E & N (November 2007) Phase 2

Area	Community Centre	Maintenance works	Year one 2007/08	Year two 2008/09	Year three 2009/10	Year Four 2010/11	Year Five 2011/12	Comments
Inner East	Kentmere CC	Patch repairs to lower flat roof and Autrim		£ 1,500				Decorations inPPM
		Gutter and Eaves repairs			£ 6,000			
		Replace with 300mm soffit board cladding			£ 4,000			
		Plaster patch to 8 no areas				£ 1,000		
		Installation of new fire alarm system to						
		Confirm to latest Bs Standards			£ 15,000			
		Upgrade intruder alarm system		£ 1,500				
		Replacement of timber glazed pannals		£ 2,000				
		Replacement of carpets and vinyls		£ 1,000	£ 3,000	£ 3,000		
		£ 38,000	£ -	£ 5,000	£ 26,000	£ 4,000	£ 3,000	
Inner East	Ebor Gardens CC	Internal and External Decorations			£ 20,000			Decorations in PPM
		Internal Floor Coverings		£ 4,000				
		Replacement of External Doors		£ 6,000				
		Repairs and painting of perimeter fence					£ 2,000	
		Roof Repairs		£ 15,000				PPM project ?
		Toilet room refurbishment						£6,000.00 DDA works
		Fire Precautions				£ 5,000		
		£ 52,000	£ -	£ 25,000	£ 25,000	£ -	£ 2,000	
Inner East	Lincoln Green YC	External Decorations			£ 6,000			Decorations in PPM
		£ 6,000	£ -	£ -	£ 6,000	£ -	£ -	
Inner East	Nowell Mount CC	Downpipes and stack place anti vandal paint with signs		£ 1,500				
		Flooring to hall						
		£ 1,500	£ -	£ 1,500	£ -	£ -	£ -	
Inner East	Alston Lane	Internal decoration to various areas internally			£ 4,000			
		Refurbishment of heating system				£ 10,000		
		£ 14,000	£ -	£ -	£ 4,000	£ 10,000	£ -	
Inner East	Crossgates	Replace external doors with steel security doors and upgrade security shutters			£ 4,500			
		Upgrading of electrical wiring and lighting within the building			£ 1,000			
		Anti-vandal paint and roof edge protection to building				£ 1,000		
		£ 6,500	£ -	£ -	£ 5,500	£ 1,000	£ -	
Inner East	South Gipton							
		£ -	£ -	£ -	£ -	£ -	£ -	
Inner East	Henry Barran	Refurbishment of showers and toilets in main hall.			£ 10,000			
		Upgrading of air circulation in enclosed meeting room adjacent to reception.		£ 2,000				
		Upgrading of electrics			£ 12,000			
		Repairs and re-painting of facias and flashings to building			£ 1,500			
		Repairs and re-pointing to exterior brickwork			£ 1,600			
		Upgrade alarm system				£ 6,000		
		£ 33,100	£ -	£ 2,000	£ 25,100	£ 6,000	£ -	
Inner East	Richmond Hill	Refurbishment of toilet facilities	£ 5,500					
		Renew areas of vinyl flooring	£ 2,000					
		Upgrade heating replacement of electric heaters				£ 6,000		
		£ 13,500	£ 7,500	£ -	£ -	£ 6,000	£ -	
Inner East	Shantona							
		£ -	£ -	£ -	£ -	£ -	£ -	
Inner East	Harehills Place CC	Replace windows to annex building			£ 150,000			
		Add protective screen to windows			£ 15,000			
		Floor coverings to slip resistant			£ 3,000	£ 3,000	£ 3,000	
		Replacement floor coverings (other)			£ 1,000			
		Various plaster repairs and scaffolding			£ 4,000			
		Replace vandalised sinks toilets etc						
		Contingency for electrics and plumbing			£ 1,000	£ 2,000	£ 2,000	
		General contingency			£ 1,500	£ 1,500	£ 1,500	
		Full internal redecoration				£ 15,000		
		Asbestos removal (See note on survey)			£ 16,000			
		Fire Alarm system upgrade			£ 12,000			
		£ 231,500	£ -	£ -	£ 203,500	£ 21,500	£ 6,500	
Total	£ 396,100							

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South Gipton Community Centre GIPSIL – Community Builders Fund Proposal

1. The proposal is to transfer South Gipton Community Centre on a asset transfer basis to GIPSIL. This will enable them to access the Community builders Fund (CbF). Using this funding GIPSIL proposes rebuild the centre to provide a multi-functional community centre from which they will deliver their support services and work in partnership with complimentary agencies to deliver appropriate additional support services to the local community.
2. In order to progress the funding application to CbF GIPSIL need support in principle for the transfer idea. It will then be subject to the necessary approvals through Asset Management Group and Executive Board.
3. The Community Builders Fund is a £70m investment fund which takes forward a commitment to build more cohesive, empowered and active communities. It is designed to empower citizens and communities by strengthening the resilience of multi-purpose community-led organisations across England through a mixture of financial and advisory support.
4. The type of the organisations that will be supported by the investment fund will have to have the ambition and capability to fulfill the following roles:
 - Offering a place for communities to meet.
 - Support and promote active and empowered citizens and community groups.
 - Providing and hosting community services.
 - Mobilising opportunities and resources within and into a local area
5. The application process was launched in September 2009. Key points of the fund are:
 - £70 million for neighbourhood based voluntary sector organisations
 - Bids are expected between 200k and 2 million; anticipated 80 awards
 - Mix of capital and loan 40% capital 60% loan mix.
 - Funding to be determined within 18 months -end date March 2011, but can be provided after this date.
6. Although, development of this project is still in the early stages, a number of benefits can clearly be seen. Transferring the centre to GIPSIL, will enable them to access funding streams unavailable to Local Authorities. Transfer would also produce an annual saving within the community centres budget, as GIPSIL would take on all the running costs. A Project Mandate Form, giving full details of this proposal is available at the Area Management office.

7. The community centres' working group would need to consider any possible savings to the Area Committee; incl. effects on controllable and uncontrollable costs, on transfer.

Document used in production of this appendix is the Project Mandate Form .

Originator: Anna Turner

Tel: 0113 214 5872

Report of the East North East Area Manager

East (Inner) Area Committee

Date: 22nd October 2009

Subject: Radio Fever Proposal

<p>Electoral Wards Affected:</p> <div style="border: 1px solid black; width: 60px; height: 30px; margin-left: 10px;"></div> <p style="margin-left: 100px;">Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Equality and Diversity</td> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Community Cohesion</td> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Narrowing the Gap</td> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input checked="" type="checkbox"/>	Community Cohesion	<input checked="" type="checkbox"/>	Narrowing the Gap	<input checked="" type="checkbox"/>
Equality and Diversity	<input checked="" type="checkbox"/>						
Community Cohesion	<input checked="" type="checkbox"/>						
Narrowing the Gap	<input checked="" type="checkbox"/>						
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for call in <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>					

Executive Summary

This report provides Members with information on the development of Radio Fever (formerly Radio Asian Fever) to date and presents a new initiative – Community Voices.

Purpose of This Report

1. This report introduces a new Community Voices project currently being developed by Radio Fever.
2. It further requests Area Committee's financial support for this initiative.

Background Information

3. Radio Fever has been broadcasting under a full-time Community Radio Licence awarded by OfCom since March 2007. They deliver 14 hours of live broadcasting and 10 hours of recorded programming every day.

4. Fever FM is very successful in attracting large audiences from all ethnic groups in Leeds. The programmes are delivered in English, Urdu, Punjabi, Bengali, Kashmiri and Mirpuri. Talk shows, (discussion /debates on topical issues) and phone-ins attract a massive response, with over 8,000 individual telephone calls currently being logged each week. This clearly demonstrates the ability to understand and meet communities' needs and therefore engage with them.
5. Most recently (30.9.09), Fever FM was involved in the organisation and promotion of the successful Plan It Harehills Event organised by the Harehills Tasking Team to consult and engage the local community as part of the planned engagement strategy on behalf of the Inner East Area Committee.
3. For the last two and half years Fever FM has been broadcasting full time 24 / 7, involving as many organisations and groups as possible. However this has been hampered by shortage of resources. As the radio station becomes established the demands from the organisations and members of the community wishing to use the radio are also increasing. In general, Radio Asian Fever team has a vast and varied experience of community work stretching over nearly 20 years.

Main Issues

4. The organisation has received funding of £105,000 for 3 years from the Tudor Trust. This guarantees core staff salaries for that period of time.
5. However, the organisation aim to develop their activity further still and to complement the existing staff team, a new post of Community Outreach Worker has been planned. A shortfall in Tudor Trust funding means that an alternative source of funding has to be found.
6. Community Outreach Worker's funding for £21k is required for one year only to allow sufficient time to identify, apply and secure match funding from alternative sources for the second and third years. This work has already started and a number of funding bodies are being applied to. The Outreach Worker will research / network and develop radio programming in partnership with a wide range of community organisations and initiatives, especially third sector. The aim is to improve access for the community to information, decision-making, networks and service providers. This post will support the station in engaging in joint working processes with various local strategic partnerships. The Community Outreach Worker will help promote the station and its work by liaising with relevant local organisations to organise access to radio programmes / interviews to ensure uptake, participation and interaction. They will also work with organizations to highlight their own events and drives. The worker will liaise closely with groups and organizations working in the Harehills and Chapeltown areas. The aim is to bring local people together with the third sector service providers to make changes, as well as helping people to take up services and develop skills and interaction to build strong and cohesive communities. The Community Outreach Worker will research the community's needs, problems and barriers to accessing services; liaise with the service providers to develop programmes. Thus, helping to raise public awareness of community issues through Fever FM. They will also, where appropriate / necessary, train volunteer programme presenters from the participating organizations. The programmes will all be done in the main community languages Urdu, Punjabi, Mirpuri, Hindi and English.

7. Radio Fever through the Community Outreach Worker will improve its liaison and partnership work with a wide range of local organisations and groups to further its and their community aims. It will become possible fully to get involved in supporting partners in delivering the aims of the Leeds Strategic Plan. Such as:
 - Intensify work with the Area Committees and Area Management Teams through tasking and community engagement work.
 - Promote Healthy Living by working with Healthy Living Centres and organisations to design develop, produce and deliver programmes on health issues prevalent in the South Asian Communities including diabetes, heart diseases, mental health issues and many more.
 - Increase employability of community members (with Jobcentre Plus) to increase access to and enable uptake of jobs and training opportunities.
 - Family and social relations / interaction will be highlighted by working with educational institutes, black mental health, drugs and substance misuse organisations, domestic violence and community safety teams of WYPA.
 - Local Citizens Advice Bureau's provide on air and in-house surgeries on welfare and benefits, housing, debt, asylum / refugee and immigration advice etc.
 - Develop community relations by working with the wider communities on cross-cutting themes to remove barriers and build harmonious communities. This will be through celebrating (in an informative manner) the various community identities and cultures.
8. Radio Fever has approached the Inner North East Area Committee and the Inner East Area Committee for a share of the shortfall in funding; £10,500 each. A recommendation has been made to the Inner North East Area Committee to agree to support the proposal to the value of £8k.
9. In reaching it's decision, the Committee needs to take into account a recent OfCom ruling in respect of Radio Fever. A complaint was made to OfCom in May 2009 regarding the broadcasting of a programme in the run-up to the European Elections on 4th June 2009, during which the station urged voters to vote Labour. A copy of the OfCom ruling is attached in Appendix A. The station was found guilty of breaching rules relating to impartiality and giving due weight to the coverage of major parties during an election period. Whilst no fine or other sanction was imposed, the breaches will remain on the station's licence, and would be taken into account in the event of any further breaches of the rules. The station apologised, admitted making a grave error of judgement and gave assurances that similar instances would not occur again. This situation does not prevent the Committee giving the station further financial assistance if it accepts the assurances given, but it is something which the Committee needs to be aware of and take into account in reaching its decision.
10. The proposal is in line with the strategic themes of the Area Delivery Plan. It impacts on:
 - Culture Theme through provision of additional cultural opportunities in the area;
 - Enterprise and Economy Theme through support for projects which will help to improve the economic prosperity in the area;
 - Learning Theme through creation of additional training opportunities in media and creative industries;
 - Stronger Communities Theme through involvement in engagement and cohesion activities.

11. Appendix B shows the current position on the Wellbeing revenue budget. Taking into account the nature, aims and objectives of the proposal and its fit with the ADP, as indicated in paragraph 10 above, funding available to support this proposal could be identified within the Enterprise and Economy (£3k) and Stronger Communities themes (£6k).

Implications for Council Policy and Governance

12. There are no additional implications for Council policy or governance.

Legal and Resource Implications

13. There are no additional legal or resource implications other than the use of Wellbeing allocations.

Recommendations:

14. Members are requested to consider the application.

Document used in preparation of this report is the OfCom ruling in appendix A.

In Breach

Radio Asian Fever

Coverage of the European Elections, 10 May 2009, 18:00

Introduction

Radio Asian Fever (also known as *Fever 107.3 FM*) is an Asian community radio station based in Leeds which is owned and operated by Radio Asian Fever Ltd (“the Licensee”). The UK European parliamentary election took place on 4 June 2009 and the official election (or run up) period for this poll commenced on 28 April 2009. On 12 May 2009 Ofcom received a complaint that a political programme broadcast on *Radio Asian Fever* on 10 May 2009 was presented by Radio Asian Fever’s Project Director, who also sits on the Licensee’s board, and featured a local Labour councillor and a Labour candidate for the European parliamentary elections. It was claimed that the presenter and the two Labour representatives all encouraged listeners to vote Labour. The complainant was concerned that the Licensee showed political bias by only featuring a Labour councillor and Labour MEP candidate on the programme during an election period.

On receiving the complaint Ofcom immediately contacted the licensee to ensure that it fully understood its obligation under the impartiality requirements of the Code and, in particular, the rules that apply to broadcasting at the time of an election.

Ofcom subsequently requested comments from the Licensee on how this programme complied with Rule 6.1 (the application of impartiality requirements during the time of elections) and Rule 6.2 (due weight must be given to the coverage of major parties during the election period) of the Code.

Response

The broadcaster responded that some of its staff attended a meeting on 10 May 2009 at Leeds Civic Hall. It continued that, during that meeting, it was claimed that Labour’s second seat in the local European Parliament constituency was under threat, through voter apathy, from the British National Party in the forthcoming elections. *Radio Asian Fever* was asked to help by giving airtime to Mr Maroof Hussein and Cllr Arif Hussein (a Labour candidate for the European parliamentary elections and a local Labour councillor respectively) to encourage listeners to vote for Labour. The Licensee said that if it had refused this request it might have offended many members of the various ethnic communities who were present at the meeting and who listened to its service.

Having agreed to feature Mr Maroof Hussein and Mr Arif Hussein, the Licensee said that it had not realised that the European elections were subject to the same requirements as local and national elections and that it should have referred to the Code before agreeing to feature them. The Licensee continued that *Radio Asian Fever* has in the past always given due weight to the coverage of the major parties whenever it has covered elections and that not doing so on this occasion was due to a “lack of concentration” and poor judgement.

With regard to broadcasting the Licensee's own opinions on air on a matter of political controversy (for example the presenter, who is on the Board, stated live on air "*vote Labour to keep the BNP out*"), the Licensee apologised and said that the presenter was guilty of being absent-minded and for getting carried away with the community's concerns and fears. The Licer see sincerely apologised and confirmed that this would not happen again.

The Licensee said that in order to correct its mistake it would give due weight and time to members of the other major parties (i.e. the Liberal Democrats and the Conservatives) which was equal to that which it gave to the Labour Party. It said that it would also broadcast a generic advertisement for the European parliamentary elections urging its listeners to vote for a party of their choice. The Licensee concluded its response to Ofcom by asking it to take into account that it is a small community station operating on a very small budget broadcasting programmes which benefit the local community all year round.

Decision

Rule 6.2 – Due weight to the coverage of political parties in elections

The effect of Section 6 of the Code is to ensure that broadcasters apply the "due impartiality" rules (as set out in Section 5 of the Code) to their coverage of elections. In particular Rule 5.11 states that "due impartiality must be preserved on matters of major political... controversy... by the person providing a service... in each programme or in clearly linked and timely programmes". Ofcom considers that the European parliamentary election is a major matter of political controversy as defined by the Code.

Ofcom recognises the importance to the right to freedom of expression. This encompasses the broadcasters' right to transmit and the audience's right to receive creative material, information and ideas without interference but subject to restrictions prescribed by law and necessary in a democratic society. This right is enshrined in the European Convention on Human Rights.

However, UK legislation requires broadcasters to preserve due impartiality on major matters of political controversy. This requirement is considered to be particularly important at the time of elections. This means that broadcasters in covering election issues must ensure that, during the election period, due weight is given to all the major parties (and other parties where appropriate). Rule 6.2 states:

"Due weight must be given to the coverage of major parties during the election period. Broadcasters must also consider giving appropriate coverage to other parties and independent candidates with significant views and perspectives."

On 10 May 2009 programme, the station interviewed both a Labour candidate for the European Elections and a local Labour councillor. In the programme, the interviewees were able to promote the Labour Party and set out its policies for the election. Under the Code, the licensee was under an obligation during the election period to ensure that due impartiality was preserved and other major parties were therefore given an opportunity to participate. How this is achieved is an editorial matter for the broadcaster, for example impartiality can be achieved within a particular programme or over time through a series of programmes.

On receipt of the complaint, the licensee confirmed that it would contact the other major parties to offer them an amount of airtime equivalent to that which it had given to the Labour Party. It also said that it would create a generic advertising campaign for the European election urging its listeners to vote for the party of their choice. On 2 June 2009 Fever FM broadcast an hour-long interview with local Conservative councillor Matthew Lobleby. It also arranged for an equal amount of time on-air with a local Liberal Democrat councillor. However, due to other commitments, the broadcaster informed us that the Liberal councillor was unable to attend the pre-arranged interview.

We note the efforts the licensee made to comply with the Code. However, at time of elections broadcasters must ensure due impartiality by giving due weight to major parties. In the case of general coverage of the election (as opposed to the specifics of a constituency report) the broadcaster was required to give coverage to the three main parties in the UK. The broadcaster's failure to cover the Liberal Democrat Party's position, in any form, therefore resulted in a breach of the Code.

Breach of Section 6.2 of the Code

Rule 6.1 Due Impartiality at the time of Elections

In the programme transmitted on 10 May 2009, the presenter (alongside his Labour Party guests) clearly endorsed the Labour Party and encouraged listeners to vote Labour.

The presenter of the programme, who is a Director of the Licensee and sits on its board, used his position publicly and personally to endorse a partial political message. For instance, he referred to the European election ballot paper stating "*...on the voting sheet, there's a box where you vote for Labour isn't it...one cross on Labour...just one tick on Labour*". He also made other direct calls to listeners to vote Labour including "*you're not voting for him [one of the Labour party members present] you are voting for the Labour Party*", "*just vote for Labour on 4 June*" and "*just tick your box on Labour*". Towards the end of the programme the presenter stated:

"...it is very, very important that everybody gathers and votes for the Labour Party on 4 June and keeps out the British National Party"

This was all in the context of an 'interview' with two members of the Labour party, the overall effect being a one hour on-air conversation about the reasons to vote Labour in the up-coming election, and how to achieve it.

Ofcom did not therefore consider that the programme was presented with due impartiality. The seriousness of this breach of the Code was compounded by the fact that it occurred in the "election period" just three weeks before the European parliamentary election on 4 June 2009.

While Ofcom welcomed the broadcaster's admission that it made a grave error of judgement in allowing its service to be used in a politically partial way, Ofcom was concerned that a member of the board of the Licensee, who was also the presenter of the programme, exercised poor judgement during an election period which led to a serious and significant breach of the Code. While Ofcom recognises that Radio Asian Fever is a small local station, it is a condition of its licence that it complies with the Code.

Breach of Rule 6.2 – Due weight to the coverage of political parties in elections

Breach of Rule 6.1 – Due Impartiality at the time of Elections

Culture	Amount	Ward
Mobile play provision (Feel Good Factor)- 3 weeks of summer activities for children of 5-13 y.o. Adventure play, open to all, free of charge.	2,540.00	K&S
Healty Arts (Extended Services)- summer arts; a series of school based visual arts sessions, linked to healthy eating, will produce large scale art to be displayed externally on the school walls.	1,700.00	B&RH
Youth Services summer programme; including summer trips, development of sports groups and arts projects, looking at, among others, obesity, smoking, anti social behaviour and health matters.	15,000.00	all
Community sports - multi sports summer 2009. Activities from Thomas Danby and Fearnville centres included taster sessions of sports and games for children and young people between the ages of 8 - 13. Four weeks of activities were attended by about 150 young people.	7,100.00	K&S; G&H
Total Spent	26,340.00	
Budget	30,000.00	
Remaining	3,660.00	

Enterprise & Economy	Amount	Ward
World of work and pro bono work for voluntary sector (Leeds Ahead). Two strands of work: 1) bringing professionals into schools to explore with children what it means to work, what jobs are there, benefits of working; 2) provide professional assistance to voluntary sector to enable them to develop and become more independent of grants.	6,000.00	all
Total Spent	6,000.00	
Budget	9,000.00	
Remaining	3,000.00	

Learning	Amount	Ward
Truancy Watch - to enable the coverage of this activity throughout the inner East Leeds.	7,500.00	all
Commissioned activities for families - strong educational element; healthy eating, personal development, Climb in Education project in Bankside Primary school	2,700.00	G&H
Total Spent	10,200.00	
Budget	14,500.00	
Remaining	4,300.00	

Enviroment & Tasking Teams	Amount	Ward
Tasking Teams - £25 k per ward - to continue to support the work of tasking, mainly looking at the neighbourhood management, crime and grime agenda, social issues and local concerns and responding to Member and community consultations:		all
Burmantofts	6,140.00	B&RH
Richmond Hill	2,530.00	B&RH
Gipton	7,420.00	G&H
Harerhills	6,530.00	G&H
Killingbeck and Seacroft	14,900.00	K&S
Environmental Action Teams - to enable the coverage of this work throughout the inner East Leeds.	30,000.00	all
Total Spent	67,520.00	
Budget	105,000.00	
Remaining	all committed	

Health & Well Being	Amount	Ward
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Community Greengrocer (Zest - Health for Life) - providing fresh produce in a deprived community. Weekly sales established from Richmond Hill CC. The group are awaiting the results of their bid to the Big Lottery.	1,700.00	B&RH
Total Spent	1,700.00	
Budget	6,000.00	
Remaining	4,300.00	

Thriving Communities	Amount	Ward
Back Scheme to extend the work of probation throughout the inner East Leeds	5,000.00	all
Fuel Savers - a contribution to a city wide energy survey	3,000.00	all
Neighbourhood Wardens - commitment		
CCTV - commitment		
Total Spent	8,000.00	
Budget	133,000.00	
Remaining	all committed	

Stronger Communities	Amount	Ward
Seacroft Gala - sml grant	500.00	K&S
Families environment day to encourage recycling - sml grant	500.00	G&H
Community & youth work for purchase of equipment- sml grant	402.00	G&H
Bangladeshi centre office start up - sml grant	500.00	G&H
Street athletics - taster sessions, a contribution to a national scheme - sml grant	150.00	B&RH
Health Fair - sml grant	500.00	B&RH
Leeds Involvement Project- sml grant	500.00	all
Richmond Hill Summer Festival - sml grant	500.00	B&RH
LS9 Event - Lark in the Park - sml grant	500.00	B&RH
Apna Youth Club Project sml. grant	500.00	G&H
The Leeds Gathering - traditional Irish music and dance	500.00	all
Denis Healy CC refurbishment - sml. grant	500.00	K&S
People in Action - sml.grant	500.00	all
Gipton Gala - sml. grant	500.00	G&H
Alston Lane CC steering group - sml. grant	500.00	K&S
St Philip's church hall - sml. grant	500.00	B&RH
Pac Can Do Youth Academy	500.00	all
Seacroft Engagement Event - committed	500.00	Seacroft
Harehills Engagement Event	470.00	Harehills
Gipton Engagement event - committed	300.00	Gipton
East Leeds FM - committed	6,000.00	all
Total Spent	15,322.00	
Budget	24,000.00	
Remaining	8,678.00	



Originator: Phil Rigby/
Stephen Smith
Tel: 395 1093

Report of the Chief Environmental Services Officer

Inner East Area Committee

Date: 22nd October 2009

Subject: STREET SCENE GROUNDS MAINTENANCE FUTURE PROCUREMENT STRATEGY

PROCUREMENT STRATEGY UPDATE REPORT

Electoral Wards Affected:

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

1.0 PURPOSE OF THE REPORT

1.01 To provide Area Committees with an update on actions and progress on the Procurement process for the provision of Grounds Maintenance from 1 March 2011 and to seek Area Committee views and input on the development of the specification and consultation process.

2.0 BACKGROUND

2.01 Current arrangements with Glendale and ATM have now been extended to their maximum point that is to the end of February 2011. New arrangements are to be put into place from March 2011 and to this end a Project Team and Project Board meet on a regular basis to shape procurement arrangements for the implementation of a new contract from 1 March 2011.

2.02 The new procurement arrangements are aimed at taking into account the recommendations of the Environment and Community Scrutiny Board 2005 inquiry into previous arrangements.

2.03 In addition, relevant officers are attending the Environment & Neighbourhoods Scrutiny Board Working Group on the Grounds Maintenance Service.

2.04 The ALMOs are involved in all stages of the process and Members will be aware that recent ALMO inspection reports have featured numerous comments on Grounds Maintenance.

3.0 PROCUREMENT STRATEGY APPROACH

3.01 This procurement exercise is aimed at providing a mechanism to deliver a Grounds Maintenance service to the various 'clients' who are West North West Homes Ltd, Aire Valley Homes Ltd, East North East Homes Ltd, Belle Isle Tenant Management Organisation (BITMO) and also highways and transportation.

3.02 The input from customers within the client base is of high importance into the proposed procurement strategy and the consultation carried out thus far by the clients is covered in more detail later in this report.

3.03 A report outlining the overall position and procurement approach will be presented to Executive Board. The views of various stakeholders, including Area Committees, will be fed in to that report.

3.04 This procurement exercise will provide a contract that delivers the following grounds maintenance functions:-

- Amenity Grass in residential areas – this includes roadside verges, grass around sheltered accommodation, other areas, some of which are on Yorkshire in Bloom judging routes
- Rough cut grass – this includes grass in urban or rural areas requiring less maintenance than amenity grass
- Sight line Grass on highways – typically in rural areas at road junctions and bends and are cut as a road safety measure
- Shrubs and Rose Beds at various sites within the City-
- Primary Networks – typically grass verges and central reservations surrounding motorway and junctions, traffic sensitive dual carriageways

4.0 PROJECT STRUCTURE AND GOVERNANCE

4.01 The project governance arrangements consist of a Project Team with a number of key tasks:-

- a) Development of a specification to use for tendering purposes
- b) Construction of an appropriate and agreed pricing matrix and mechanism
- c) Development of mapping of the location of sites included within the proposed contract
- d) Development of a robust contract management and monitoring strategy

4.02 In achieving the above the Project Team will ensure the following:-

- a) That appropriate and adequate resources are made available from the various clients and service areas of the Council.

- b) That clear and precise requirements should be included within the tender documentation in order to address the nature, scope and extent of contract specification requirements as referred to in 4.01
- c) That bidding organisations will be required to demonstrate their ability to deliver the requirements and how these will be evaluated
- d) That a robust contract management and monitoring framework is identified and implemented

4.03 The Project Team is made up of representatives of each of the ALMOs, BITMO, Highways Streetscene, Parks and Countryside, Procurement Unit and reports progress on a regular basis to the Project Board.

4.04 The Project Board meets on a monthly basis, is Chaired by the Chief Environmental Services Officer and has senior representation from the various clients plus other Council services including Strategic Landlord, Procurement Unit and Parks and Countryside.

4.05 The Project Board will approve actions at key stages of the procurement process.

5.00 CONSULTATION PROCESS

5.01 All parties (3 ALMOs, BITMO and Highways) have undertaken consultation with stakeholders with regards to the content of a future Grounds Maintenance service.

5.02 West North West Homes Ltd, Aire Valley Homes Ltd and East North East Homes Ltd representatives have advised that they have used the following mechanisms for consultation.

- Newsletter article
- Residents and Tenants Groups
- Sheltered Property Tenants
- Stakeholder / Staff Focus Groups / Sounding Boards
- Surveys undertaken

5.03 All ALMOs have also provided updates on the progress and consultation process to their SMTs and / or Boards.

5.04 Highways have also undertaken a thorough survey making use of the City Council's Citizen Panel.

6.00 OUTLINE SPECIFICATION / SCOPE OF WORKS

6.01 The Project Team have carried out a large amount of work considering and reviewing the current contract specification. Details of this including the major changes from the current contract arrangements are shown below:-

a) Frequency of Cuts

Frequency visits have been specified to 13 cuts per year to 25mm as the base specification, with the opportunity for clients to increase services at contract rates where required and assuming an appropriate notice period has been given.

- Amenity Cut**
- b) Amenity cut – was 50mm height, now reduced to 25mm for an enhanced cutting service city-wide.
- c) **Enhanced grass**
Enhanced grass 32 cuts have been removed and replaced with a more general standard, 13 cuts at 25mm, variable by clients with appropriate formal notice
- d) **Shrub Beds**
Horticultural training standard specified for shrub and rose bush teams

Shrub bed pruning and maintenance visits - frequency increased from 1 to 2 visits per year, and additional visits reduced from 3 to 2 visits.
- e) **Rough and Sight Line grass**
Frequency reduced from 3 cuts per year to one to 100mm cut, with option for additional cuts at contract rates as required. Rough grass (Linear) left at 3 cuts.
- f) **Hedges**
Scope of works defined in details and to be cut twice yearly in May and September.
- g) **In Bloom areas**
Frequency of cuts to be varied to accommodate In Bloom areas judging calendars - previously delivered by a separate contract. This work to be at standard amenity grass contract rates.
- h) **Primary networks (formerly motorway junctions in separate contract)**
To be included and frequency reduced from 8 to 4 cuts, with option for clients to increase. This section now includes certain high speed roads which were formerly mapped as amenity grass (examples being Stanningley Bypass, Weetwood Ring Road, A63 Selby Road).

The above reflects the base standards agreed by the clients and has been shared with customers in some focus events, as an example a focus event in June 2009 with Aire Valley Homes. Where possible the opportunity to maximise the scope for flexibility and incorporation of local needs into the specification will be implemented as well as addressing feedback from ALMO Audit Commission Inspections.

6.02 Approach to pricing of cut frequency

Agreement has been reached by the 4 clients that the base specification around the number of cuts should be as outlined in a) to h) in 6.02 above. So in terms of the tenderers pricing the requirements it is proposed that this will be for 13 cuts to 25mm for Amenity and Enhanced grass, as an example.

However, in the tender process we can take the opportunity for bidders to also price for a specification requiring 14 and 15 cuts and for the collection of arising / clippings. By doing this then the Council and clients (ALMOs and Highways) will be in

possession of all available opportunities / options prior to the evaluation of submissions.

6.03 **Current Provider consultation process**

Both current providers (Glendale and ATM) are to be contacted in order to obtain feedback from them in terms of what works well and potentially what are the areas for improvement or what lessons can be learned. The results will then be considered in the development of the new procurement arrangements. This task will be undertaken in early October 2009.

6.04 **Market Testing Event**

As part of the Procurement Strategy and pre procurement process the Project Team is also undertaking a soft market testing exercise in order to test and verify adequate interest within the market sector to deliver the outline proposals of the ALMOs and Highways in regards to the proposed Grounds Maintenance service.

This process will also obtain an indicative costs based on the level of service that can be used as a pre contract estimate. This work is planned to be carried out in the month of October 2009.

6.05 **Mapping review of sites**

As part of the arrangements for the new procurement all clients including the ALMOs and Highways have and continue to make a concerted effort through redirection of available resources in order to ensure that the data that is used to map site locations within the tender documentation is as current as possible in order to provide bidders with a comprehensive pricing document.

This will allow for potential bidders to submit as accurate as possible tendered price for evaluation purposes and also aspire to minimise the scope for site variations in and out at the contract. It should however be noted that it is unlikely to be 100% at all times and the need to vary matters will be required, but in such cases a mechanism will be agreed to manage the incorporation of any new site locations.

6.06 **Contract Management and Monitoring Process**

Consideration is being given to how this process is carried out and structured within the new procurement arrangements. The key essential is that all parties / clients to the contract are able to undertake this role in a common and consistent manner providing confidence that in the event of being required to deal with any allegations of unsatisfactory performance matters that an appropriate structure and process is in place to address matters consistently and with the appropriate supporting audit trail should it be necessary.

7.00 **PROCUREMENT TIMETABLE – KEY DATES**

7.01 The key dates/stages can be summarised as follows:

- By end October 2009 – Project Board approval of strategy and chosen option
- November 2009 – February 2010 – preparation of tender documentation
- November 2009 – formal procurement process starts with OJEU published

- November 2009 – end January 2010 – pre qualification questionnaire process concluded leading to tender shortlist
- March 2010 - Project Board approval to tender shortlist and tender documentation
- April 2010 – Tenders invited from shortlist of companies.
- April 2010 – early September 2010 – Tenders submissions received and detailed evaluation process undertaken on price, affordability and qualitative factors including site visits.
- September 2010 – Project Board approval of tender evaluation process.
- October 2010 – Contract Award, lead in TUPE etc
- November 2010 – March 2011 – Contract Mobilisation process

8.00 RECOMMENDATION

8.01 Area Committees are asked to note the content of this report.

8.02 Area Committees are invited to provide comments on the outline proposals particularly around the development of specification and the consultation process undertaken by the clients.

No documents were used in preparation of this report.

Report of the Director of Children's Services

Area Committee : Inner East

Date: 9th October 2009

Subject: Youth Service

<p>Electoral Wards Affected:</p> <p>Harehills & Gipton Burmantofts & Richmond Hill Seacroft & Killingbeck</p>	<p>Specific Implications For:</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report contains the performance data and commentary so far for 2009/10 for the Youth Service's delivery in the Inner East wards and plans for the future.

1.0 Purpose Of this Report

1.1 The chair of the Area Committee requested a report from the Youth Service on the work delivered in the first half of the year and future plans for the area.

2.0 Area Youth Service achievements and developments in the first half of 2009/10

2.1 The Youth Service has delivered a range of youth work programmes providing both 'universal' provision for 13-19 year olds and 'targeted' support for those most in need. It has offered a diverse set of programmes including sports, arts, health, individual support, holiday activities, residential experiences, outdoor pursuits, mobile and generic youth club based work.

2.2 There has been a significant shift in realigning when programmes are delivered during the week. In response to national guidance (i.e. Youth Task Force agenda) and user surveys the Service is now delivering many more programmes on Friday evenings and Saturdays. This is already proving to be popular move with young people as it provides positive alternatives to young people who previously may have been causing anti social behaviour in their neighbourhoods or simply prefer to access youth work programmes at weekends.

2.3 A proposal to develop the Denis Healey Centre into an Inner East Youth Hub is progressing. This will enable the centre to open seven days a week and deliver high quality specialist programmes such and a recording studio, motor bike workshop, dance, sports and much more to young people from across the three wards. It will be a centre of

excellence that will be open to IYSS partners, including schools, YOS and key voluntary sector groups.

- 2.4 There has been increased priority given to participation in the Extended Services Cluster meetings, Tasking groups and the Children Leeds East Leadership team. There remains an emphasis on young people gaining more recorded and accredited outcomes and working more directly to the key Children Leeds East priorities, particularly contributing to the reduction in teenage pregnancies, reduction in NEET young people, lowering of persistent school absences, and the development of 'more places to go and things to do'.
- 2.5 The Killingbeck & Seacroft team have delivered a project at the Leeds Art Gallery, and worked in partnership with Positive Futures to deliver sports based programmes. They have run girls and young women's groups, boys groups, as well as Baby Reality and C-card and Sexual Health provision. A key element has been the regular mobile provision in the distinctive ex library vehicle deployed into key hotspots in the ward and is also used at special events such as the Seacroft Gala.
- 2.6 Youth work programmes are provided at three centres in the Killingbeck & Seacroft ward; at Cross Gates, Kentmere and the Denis Healey Centre. The programmes offer senior youth club sessions at each centre (13 years plus), as well as intermediate clubs (11-13 years). The team provides specialist programmes at each centre, and holiday activities over the summer, half terms and Easter. The mobile work is on going, and the schools based delivery is expanding.
- 2.7 In partnership with the local secondary schools and the PCT the area youth work team has delivered Healthy Young Peoples sessions (HYP's), several Duke of Edinburgh expeditions as well as two successful Revizit (crime prevention) programmes.
- 2.8 Three Young people from Harehills who began as Youth Club members and went on to be volunteers have recently been successful in gaining employment as Youth Workers in the Leeds Youth Service.
- 2.9 The Youth Service has given extra priority this year to ensure both young people gain both recorded and accredited outcomes as the result of learning from particular youth work programmes, events, activities or residential. This has included accredited outcomes through the 'Kick' project, OCN Motor Biking at the Lazer Centre for the Harehills Place Youth Club, Healthy Living, Dance, mime and creative arts, First Aid course, 1 and 2 star Kayaking and Climbing certificates for young people from South Gipton.
- 2.10 Partnership working in the Harehills & Gipton ward has developed further with Shantona being commissioned to work with a focus on Bangladeshi girls and collaboration with Archway's Connexions work at South Gipton Community Centre. Women's Health Matters work alongside Youth workers every week at the South Gipton CC to deliver girls dance and healthy living programmes. Future Partnership arrangements are still being negotiated with 'Gipton Together', Harehills Youth in Partnership and Getaway Girls.
- 2.11 The Burmantofts & Richmond Hill team have more than 40 young people taking accredited learning programmes at present. Last term this included a number of NEET young people who have been signposted to access college courses. The area has run a residential to Herd Farm in north Leeds, with young people from Richmond Hill.
- 2.12 Young people have completed an arts project which is now on display on the side wall of number 45 Glensdale Terrace, Richmond Hill. Partnership work with Lincoln Green Youth Theatre has started at Ebor Gardens Community Centre.

- 2.13 The East Leeds Youth Work Partnership (ELYWP) is a group of youth work providers who regularly meet with the Youth Service Managers in the East. Its main aim is to work strategically, share practice and to deliver joint programmes and events in a collaborative way. The Youth Service takes a lead in these meetings. Over the last six months an 'East Leeds Youth Got Talent Event' and a Soccer Competition at Soccer World have successfully taken place involving hundreds of teenagers. Young people from across the East area and a range of agencies participated. The Beck project (part of re'new) is key in the area now working closely with other partners delivering targeted 1-1 outreach support for those most at risk and group work with the emphasis on early intervention and prevention.
- 2.14 The ELYWP has worked well to bring together a group of young people in the form of LS£ash to receive and make informed decisions on applications from agencies and young people in the East for financial support from the Youth Capital and Opportunity fund. This has resulted in many organisations receiving funds for new equipment, trips, residentials, building adaptations and much more, to help them resource the delivery of new youth lead projects.

**Table 1. Inner East Youth Service Performance targets v actuals
April – Sept 09**

Key

Reach is the number of different young people worked with during the year.

Participation is where a young person has attended 4 or more sessions each year or participated in a focused piece of work such as a residential.

A **recorded outcome** is where a young person has shown progression as a result of youth work.

Accreditation is where a young person completes an activity that results accredited learning.

NB. The Youth Services performance targets are agreed with the Councils Performance team each year. This both takes into account the Councils prospective as well as being informed by the 'national' targets expected for Youth Services as provided by the DCSF.

Wards	Reach		Participation		Recorded Outcomes		Accredited Outcomes	
	6mth target	Actual	6mth target	Actual	6mth target	Actual	6mth target	Actual
Gipton & Harehills	641	1039	385	972	231	193	50	75
Burmontofts & Richmond Hill	419	482	252	425	151	150	33	49
Killingbeck & Seacroft	532	924	319	838	192	178	42	52

Table 1. (above) illustrates that for the half year all the wards have easily exceeded the targets set for the number of young people worked with. In the case of Gipton & Harehills and Killingbeck & Seacroft this is nearly twice the target set, coming close to a total of 2,500 young people. On the learning side young people have gained significant recorded outcomes with all wards being roughly on course to meet half year targets. The numbers of young people achieving accredited certificates eg. D of E, have easily exceeded the half year targets for each ward, with a total of 176 to date.

Overall this demonstrates through the 4 key Performance Indicators that the Youth Service is performing very well, working with high numbers of young people and providing a range of high quality programmes and activities leading to significant learning & accredited outcomes.

3.0 Programmes in operation

- 3.1 ***Please refer the appendix 1*** which provides a summary of all the Youth Work programmes currently being delivered in the Inner East wards of Gipton & Harehills, Burmantofts & Richmond Hill and Killingbeck & Seacroft.

4.0 Future plans for delivery of youth work in the area

- 4.1 Young people from across the Burmantofts & RH ward are to participate in a photography project, collaborating with another group from West Leeds. Three separate groups are taking part with the project being coordinated by the girls at Ebor Gardens. This project will end with a residential at Herd Farm in December, where the “best” photos will be selected by young people for an exhibition in the Civic Hall or Art gallery.
- 4.2 The team is moving youth work programmes from the Lincoln Green Youth Base outside into detached and mobile work. Young people are simply not comfortable going to the Youth Base and its been assessed that a more engaging programme can be provided out on the streets in this area. It is hoped that eventually young people can be encouraged back into the building. The design lends itself more to small group work, but is not suitable for the open youth clubs we are presently running during the evenings. Negotiations are ongoing with Domaine Youth Project (part of Bridge Street Church) to run a Saturday afternoon session at the Youth Base.
- 4.3 The provision at 45 Glensdale Terrance (Richmond Hill) is to be replaced with a mobile youth facility. The planned developments by other agencies in the building unfortunately did not take place and it will be more beneficial now to deliver programmes from the mobile, to cover more of the area.
- 4.4 In Killingbeck & Seacroft a new phase is about to commence by the delivery of youth work sessions on Saturday afternoons and evenings. This is in addition to the revised Friday schedule which now features four sessions across the ward. This is a huge step forward as only last year there were no evening programmes at all on either Friday or Saturdays in the ward. Youth work programmes are now available to young people six days a week.
- 4.5 The redevelopment and re-launching of the Denis Healey Centre as a key Youth Hub is now progressing. With the arrival of a new Senior Youth Worker at the centre, plans are moving forward with new programmes being established and weekend opening.
- 4.6 Partnership working with the David Young Community Academy and Parklands Girls high School is expanding and we are in both schools on a regular basis. Small group and individual support sessions will be delivered at Alston Lane Community Centre from October onwards. A dance class will start at the Denis Healey Centre from October and further arts based programmes will be delivered over the next few months.
- 4.7 The development of work in and around Hovingham Park Portacabin in partnership with Hovingham School is a priority for the rest of the year. This is a key area in Harehills where young people congregate and combined with outreach and group work in the cabin, the Youth Service aims to deliver meaningful work with young people to prevent and divert them away from crime and provide positive activities to participate in.
- 4.8 The Youth Service is in dialogue with partners to have regular access to the Old Tradex

site in Harehills which is being refurbished and will include astro turf facilities. Negotiations are taking place with the community and Mosque leaders to deliver sports relate youth work programmes from the centre.

4.9 With the imminent arrival of the new Pod at Harehills Park, this will be used in a very similar way to the Fearnville Pod, which will be for the delivery of sports programmes, C Card and small group work. It has taken 2 years to secure the Pod and has included lengthy negotiations with Parks and consultation with the various stakeholders such as Tenants and Resident groups and the local community.

5.0 Highlights from summer activities and programmes

5.1 The Burmantofts & Richmond Hill summer activity programme ran for 5 weeks. The senior clubs also remained open at Richmond Hill, Nowell Mount and Lincoln Green Youth Base.

5.2 The Youth Service's team ran four trips every week out to various activities, one for each centre. These activities included;

- Adventure Trails in North Yorkshire (team building/river walking)
- Doncaster Dome (swimming/ice skating)
- Go Karting in Wakefield
- Knee Boarding in Sheffield (water ski, but n your knees)

5.3 In addition one off trips to the following;

- Whitby Deep Sea Fishing
- Harrogate Horse riding
- 2 area wide trips to Drayton Manor Theme Park
- 2 nights residential to Herd Farm

5.4 The total number of young people who participated was 150 over the summer.

5.5 The service also ran a 11 – 13 year project at both Richmond Hill and LGYB every day' and provided two weeks of gym sessions for a group from Ebor Gardens.

5.6 In Killingbeck & Seacroft one of highlights was a session at Yeadon Tarn where a group of young people were given a brief time to build a raft and sail it to a fixed point and then return. There were two teams of four. The ropes holding the oil drums together unwound and the young people found themselves, to their surprise, in the water. The young people said this was fun, challenging, rewarding and provided them with a real learning experience. The youth work team intends to continue to offer similar challenges and activity based sessions as part of our programming in the ward on a regular basis. This will include, climbing, canoeing, sailing and caving, with the emphasis on personal development, team building and health.

5.7 In response to local need, we supported a weekly sports session on Seacroft Village Green each Monday evening over the summer, and this was very successful in engaging young people. Young people participated in the Find Your Talent programme and the Youth Arts Festival.

5.8 In total 252 young people took part in the Killingbeck & Seacroft summer programmes.

5.9 In the Gipton & Harehills ward 44 summer activities were available for young people. Many of these were shared activities to encourage young people to integrate with others. These included a Football Tournament, Skateboarding and BMX- ing at the 'Works', Crystal Maze event at Hutton Moor, BBQ event at the Bangladeshi Centre,

Sports Day at Fearnville Sports Centre and 2 Mini Breeze events.

- 5.10 Holiday activities were also arranged for individual Youth Clubs so the Bangladeshi Centre, Harehills Place, Harehills Girls Group, Henry Barran and South Gipton all went on a variety of trips over the summer. These were equally shared out with all centres getting roughly the same opportunities. The funding for these trips came from the Well Being Budget and Positive Activities for Young People grant.
- 5.11 The activities included Motor Biking, Bowling, Swimming, Skating, Climbing, BMX, Mountain Biking, Kayaking, Canoeing, Paintballing, Caving, Football, Raft Building and novelty activities. Venues included Herd Farm, Lazer Centre, Barnsley Metrodome, Yeadon Tarn, Doncaster Dome, Hollywood Bowl; and places visited were Harrogate and the Dales. There were 5 trips to theme parks; Flamingo Land and Alton Towers
- 5.12 The number of young people attending the summer programmes was 211.

6.0 Recommendations

The Area Committee is requested to note the contents of this report.

Burmantofts and Richmond Hill

Youth Work Manager – Mick Wooldridge – Tel: 07891 277210

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD		PERSON RESPONSIBLE
				DAYS	TIMES	
BRH1	<u>C.CARD SESSION</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	13+	Friday	4.30 – 6.00pm	Richard Corry 07891 277426
BRH2	<u>INTERMEDIATE YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	11 – 19	Tuesday	4.00 – 6.00pm	Kath Hudson Wendy Smith 0113 2494785
BRH3	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	13+	Tuesday	7.00 – 9.00pm	Kath Hudson Wendy Smith 0113 2494785
BRH4	<u>SENIOR CLUB AND YOUTH COMMITTEE</u> Programme run every week, with senior club for 3 weeks followed by youth comm session every 4 th week	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	7.00 – 9.00pm	Kath Hudson Wendy Smith Mick Wooldridge 0113 2494785
BRH5	<u>YOUTH THEATRE GROUP</u> Group offering young people the chance to take part in dance and drama work	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	5.00 – 7.00pm	Wendy Smith 0113 2494785
BRH6	<u>INTERMEDIATE YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	11 - 19	Thursday	4.30 – 6.30pm	Kath Hudson Paul Jarvis 0113 2494785
BRH7	<u>SENIOR YOUTH GROUP</u> Project to work with young people in the Lincoln Green who do not attend any building based provision	Lincoln Green Youth Base Cromwell Mount Leeds LS8 7ST	13+	Thursday	7.00 – 9.00pm	Kath Hudson Paul Jarvis 0113 2494785
BRH8	<u>NEET DROP IN</u> Employment and Training workshop, support sessions for young people not in employment or training	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	16+	Thursday	1.00 – 3.00pm	Wendy Smith 0113 2494785
BRH9	<u>MOBILE RICHMOND HILL AREA</u> A providing an outreach service for young people not attending the building based provision	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	11 – 13	Tuesday	4.00 – 6.00pm	Mark Cummins Denise Holmes 0113 2487496

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH10	<u>SENIORS – TUESDAY</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Nowell Mount Centre Cromwell Mount Leeds LS9 7ST	13+	Tuesday	7.00 – 9.00pm	Richard Corry Mark Cummins 07891 277426
BRH11	<u>SENIORS – THURSDAY</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Nowell Mount Centre Cromwell Mount Leeds LS9 7ST	13+	Thursday	7.00 – 9.00pm	Richard Corry Ricky Stuart 0113 2487496
BRH12	<u>INTERMEDIATES</u> Open youth provision providing new opportunities through a range of various activities including sports, discussions and trips out.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	11 – 13	Monday	4.00 – 6.00pm	Richard Corry 0113 2487496
BRH13	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	13+	Monday	7.00 – 9.00pm	Richard Corry Mark Cummins 0113 2487496
BRH14	<u>NEET DROP IN</u> Employment and Training workshop, support sessions for young people not in employment or training	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	16+	Tuesday	12.00 – 2.00pm	Richard Corry Denise Holmes 0113 2487496
BRH15	<u>YOUNG PARENTS GROUP</u> Supporting young parents in the Richmond Hill area of the ward	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	16+	Wednesday	12 – 2pm	Richard Corry Denise Holmes 07891 277426
BRH16	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Richmond Hill Community Centre Long Close Lane Leeds LS9 2HJ	13+	Wednesday	7.00 – 9.00pm	Richard Corry Ricky Stuart 0113 2487496
BRH17	<u>C.CARD SESSION</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	45 Glensdale Terrace Richmond Hill Leeds LS9 9JN	13+	Wednesday	3 – 4pm	Richard Corry Denise Holmes 07891 277426

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH18	<u>INTERMEDIATES</u> Open youth provision providing new opportunities through a range of various activities including sports, discussions and trips out.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	11 – 13	Monday	4.00 – 6.00pm	Ricky Stuart Carol Small 0113 2406673
BRH19	<u>SENIORS</u> Young people meet, socialise and participate in challenging activities whilst having fun in a safe environment.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Monday	7.00 – 9.00pm	Ricky Stuart Carol Small Kath Hudson 0113 2406673
BRH20	<u>C. CARD</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	2.30 – 3.30pm	Wendy Smith 01132494785
BRH21	<u>GIRLS GROUP</u> Working with a group of young women on issues which affect them	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Wednesday	4.00 – 6.00pm	Wendy Smith Denise Holmes 0113 2406673
BRH23	<u>CHOICES</u> Young people can develop their culinary skills in a safe and friendly environment. The sessions focus on health & hygiene and cultural differences.	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	4.00 – 6.00pm	Denise Holmes + Volunteer 0113 2406673
BRH24	<u>MOUNT ST MARY'S ACCREDITATION GROUP</u> Supporting school staff with small group work based over a term time programme	Mount St Mary's High School Richmond Hill LS9 8LA	13+	Monday	1.00 – 3.00pm	Richard Corry Wendy Smith 07891 277426
BRH25	<u>C. CARD</u> Service providing advice, information, practical help around safe sex, teenage pregnancy	Ebor Gardens Community Centre Haselwood Drive Leeds LS9 7PS	13+	Thursday	2.30 – 3.30pm	Wendy Smith 0113 2494785
BRH26	<u>BRH SPORTS PROJECT</u> An outreach sports session that enables young people to develop an understanding of the variety of sports in a safe environment.	Football World	13+	Wednesday	4.30 – 6.00pm	Mark Cummins Richard Corry 07891 277426

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		PERSON RESPONSIBLE
BRH28	<u>MOUNT ST MARY'S</u> DROP IN SERVICE	Mount St Mary's High School Richmond Hill LS9 8LA	13+	Wednesday	1.00 – 3.00pm	Ricky Stuart Wendy Smith 0113 2487496
BRH30	<u>MOBILE BURMANTOFTS AND RICHMOND HILL AREA</u> A providing an outreach service for young people not attending the building based provision	Various Sites	13+	Friday	6.00 – 9.00pm	Mark Cummins Ricky Stuart 07891 277426
BRH 41	<u>OUT OF SCHOOL ACTIVITIES</u> Out of school activities – School holiday project which offers a range of educational activities, trips out and fun sessions	Burmantofts and Richmond Hill areas	11 – 19	School Holidays	Various	Mick Wooldridge 0113 2494785

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GIPTON AND HAREHILLS

Youth Work Manager – Sandy Varley – Tel: 07891 270995

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH1 685	<u>HENRY BARRAN INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Henry Barran Centre 12 Amberton Grove Leeds LS8 3JR	11-13	Tuesday	4.00 – 6.00pm	Stephen Waller Elaine Sheldrake Zahoor Ahmed 0113 2243130
GH2	<u>SENIOR YOUTH CLUB</u> Generic youth club	Harehills Place Harehills Road Leeds LS8 5HS	13 - 16	Friday	5.00 – 7.00pm	Mohammed Wahab Albert Chelinski 07891 276077
GH3 734	<u>BANGLADESHI BOYS INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11-13	Thursday	4.00 – 6.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH4 1167	<u>BANGLADESHI BOYS SENIORS</u> Issue based work with Asian males	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	13+	Tuesday	5.00 – 7.00pm	Abdul Hannan Abdul Kuddus Victor White 07891 276077
GH5 754	<u>BANKSIDE PROJECT</u> Issue based work with Asian males looking at issues affecting the area and also activities accessing Bankside facilities.	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	14+	Monday Thursday	5.00 – 7.00pm 6.00 – 8.00pm	Abdul Hannan Abdul Kuddus Rod Christopher Farzana Jabar Albert Chelinski 07891 276077
GH6 776	<u>BANGLADESHI DROP IN</u> Young people's drop-in for information and support	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	16+	Tuesday Thursday	1.00 – 4.00pm 1.00 – 4.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH7	<u>BANGLADESHI INTERMEDIATE</u> Indoor activities, sports, discussions around issue that affect young people	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11 -13	Friday	4.00 – 6.00pm	Abdul Kuddus Victor White Mohammed Wahab 07891 276077
GH8 627	<u>SOUTH GIPTON DANCE GROUP</u> Sessions for young people which involve dance and movement promoting health and well being	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Tuesday	4.00 – 6.00pm	Carol Wilson 0113 2480848

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH9 670	<u>NEET - SOUTH GIPTON JOB CLUB</u> Sessions for young people giving information and advice on issues relating to employment, training and courses.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	16+	Wednesday	1.00–3.00pm	Carol Wilson 0113 2480848
GH10 952	<u>SOUTH GIPTON DJ GROUP</u> DJ group for young people, which also includes information and advice on issues relating to employment, training and courses.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	13+	Thursday	4.30 – 6.30pm	Carol Wilson 0113 2480848
GH11 667	<u>JUNIOR SPORTS GROUP</u> To help improve young people with skills and encourage team work	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Wednesday	4.00 – 6.00pm	Carol Wilson Rod Christopher 0113 2480848
GH12 677	<u>SOUTH GIPTON SENIOR YOUTH CLUB</u> Activities, discussions and fun for young people aged 12+	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	12+	Tuesday Wednesday	6.30 – 8.30pm 6.30 – 8.30pm	Carol Wilson Stephen Waller Jocelyn Gaskin 0113 2480848
GH13 770	<u>NEET - SOUTH GIPTON OUTREACH</u> Working with young people on street giving information and advise on issues relating to young people.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	13+	Thursday	1.45–3.45pm	Carol Wilson 0113 2480848
GH14 1118	<u>HAREHILLS PLACE INTERMEDIATES</u> Currently undertaking a 12 week OCN motor biking course	Laser Centre Lenhurst Avenue Leeds LS12 2RE Tel: 0113 2755033	11+	Tuesday	4.00 – 6.00pm	Abdul Hannan Albert Chelinski Victor White Mohammed Wahab 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH15 738	<u>ELFORD PLACE INTERMEDIATE YOUTH CLUB</u> 12 week KICK project Indoor activities, sports, discussions around issue that affect young people	St Aidan's Church Elford Place Leeds 8	11-13	Wednesday	6.30 - 8.30pm	Abdul Hannan Catherine Fishley Albert Chelinski Victor White 07891 276077
GH16	<u>HAREHILLS PLACE SENIORS</u> Activities, trips, visits, discussions for young people aged 13+	Harehills Place Harehills Road Leeds LS8 5HS	13+	Monday	6.00 – 8.00pm	Nasim Khan Debbie Goodman Victor White Abdul Hannan 07891 276077
GH17 1171	<u>PRIMROSE HIGH LUNCHTIME SESSION – DROP IN / OUTREACH</u> Signposting and individual support	Primrose High School Stoney Rock Lane Leeds LS8	11 – 18	Friday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH18 778	<u>HAREHILLS PLACE SENIOR YOUTH CLUB</u> Activities, trips, visits, discussions for young people aged 13+	LAZER Centre Lenhurst Avenue Leeds LS12 2RE Tel: 0113 2755033	13+	Tuesday	6.30 – 8.30pm	Abdul Hannan Albert Chelinski Victor White Mohammed Wahab 07891 276077
GH19 1194	<u>GIPTON SCHOOL OF EXCELLENCE</u> School of Excellence for football skills, practice and training. (temporary closed due to long term staff sickness)	Fearnville Pod Fearnville Leisure Centre Oakwood Leeds 8	14-19	Monday	4.00 – 6.00pm	Victor White 07891 277120
GH20 965	<u>D OF E</u> Anne to phone or call in with all info	Fearnville Leisure Centre Oakwood Lane Leeds LS8	14+	Wednesday	5.00 – 7.00pm	Anne Gonnella 07891 277120 Phil Rone 07891 271046
GH21	<u>SHANTONA WOMEN'S GROUP</u> Outreach information and support	Roundhay High School Roundhay Leeds LS8 1ND	11 -16	Tuesday	12.00-1.00pm	Zeenath Chaudry 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH22	<u>FEARNVILLE POD DROP IN – C CARD</u> Youth information and support relating to issues that affect young people of all age groups. (temporary closed due to long term staff sickness)	Fearnville Pod C/O Fearnville Leisure Centre Gipton Leeds	Open	Monday Thursday	2.15-3.45pm 4.00 – 6.00pm	Stephen Waller Elaine Sheldrake 0113 2243130
GH23 740	<u>PRIMROSE HIGH LUNCHTIME SESSION</u> Football training and soccer skills which promote health and fitness for young people.	Primrose High School Stoney Rock Lane Leeds LS9	11-16	Monday	1.00 -2.00pm	Albert Chelinski 07891 276077
GH24 861	<u>PRIMROSE HIGH LUNCHTIME SESSION</u> Lunchtime drop in for young people. Open for discussion, advice and support.	Primrose High School Stoney Rock Lane Leeds LS9	11-16	Thursday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH25 958	<u>PRIMROSE HIGH DETACHED</u> Lunchtime drop in for young people. Open for discussion, advice and support.	Primrose High School Stoney Rock Lane Leeds LS9	13+	Tuesday	1.00 – 2.00pm	Albert Chelinski Victor White 07891 276077
GH26 741	<u>HENRY BARRAN SENIORS CLUB</u> Activities, trips, visits, discussions for young people (temporary closed due to long term staff sickness)	Henry Barran Centre 12 Amberton Grove Leeds LS8 3JR	13+	Monday Thursday	6.30 – 8.30pm 6.30 – 8.30pm	Anne Gonnella Zahoor Ahmed Stephen Waller Elaine Sheldrake 07891 277120
GH27	<u>ASIAN GIRLS HOLIDAY PROJECT</u> A timetable of events and projects throughout the holiday periods for young Asian girls	Various Venues throughout the holiday periods	14+	School Holiday Time Only Dates and Times Vary		Nassim Khan 0113 2350948
GH28	<u>HOLIDAY PROJECT</u> A timetable of events and projects throughout the holiday periods	A range of venues throughout the holiday periods	11-18	School Holiday Time Only Dates and Times Vary		Anne Gonnella Abdul Hannan Carol Wilson 0113 2480848
GH29	<u>DROP-IN SESSION</u> Information and support	City of Leeds High School Beford Field Woodhouse Cliff Leeds LS6 2LG	11 – 16	Wednesday	12.45-1.45pm	Zeenath Chaudry 07891 276077

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH30	<u>CYPAC – DROP –IN</u> To support young people in full time education offering guidance and advice build relationships and strengthen old links. (closed 4th July due to demolition of building)	Compton Library	15 - 19	Wednesday Thursday Friday	1.30 – 3.30pm 1.30 – 3.30pm 1.30 – 3.30pm	Victor White Albert Chelinski 07891 270995
GH31 932	<u>PRIMROSE HIGH</u> Outreach information and support	Primrose High School Stoney Rock Lane Leeds LS9	11 – 16	Wednesday	1.00 – 2.00pm	Abdul Hannan Albert Chelinski 07891 276077
GH32						
GH33 934	<u>OAKWOOD OWLS</u> Football activities for young people	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	13+	Wednesday	6.30 – 8.30pm	Abdul Kuddus Rod Christopher 07891277120
GH33	<u>OAKWOOD OWLS</u> Football activities for young people	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	13+	Friday	6.00 – 8.00pm	Zahoor Ahmed Abdul Kuddus Rod Christopher 07891277120
GH34 683	<u>NEET GROUP DROP-IN</u> Appointments only	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	16+	Monday	12.00 – 3.00pm	Carol Wilson Victor White 0113 2480848
GH35						
GH36						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
GH37 666	<u>ARTS & CRAFTS GROUP</u> A session where young people can develop their skills around arts and crafts and express themselves through a variety of creative medium.	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	11+	Monday	4.00 – 6.00pm	Carol Wilson Nasim Khan 0113 2480848
GH38 679	<u>SENIOR YOUTH GROUP</u> Indoor activities and issue based group work	South Gipton Community Centre Coldcotes Grove Leeds LS9 6QJ	12+	Thursday	6.30 – 8.30pm	Carol Wilson Victor White 0113 2480848
GH39 1209	<u>FEARNVILLE POD DROP IN</u> C-Card	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	11+	Monday	7.30 -9.30pm	Anne Gonnella 07891 276077
GH39 1209	<u>FEARNVILLE POD DROP IN</u> C-Card	Fearnville Pod C/O Fearnville Sports Centre Gipton Leeds	11+	Tuesday	7.30 -9.30pm	Anne Gonnella Zahoor Ahmed 07891 277120
GH40						
GH41 27	<u>ASIAN GIRLS GROUP</u> A variety of activities on offer including arts based performances, singing and dancing	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	11+	Wednesday	4.00 – 6.00pm	Nassim Khan Debbie Goodman Farzana Jabar 0113 2350948
GH42 337	<u>SENIOR GIRLS GROUP</u> A variety of activities on offer including arts based performances, singing and dancing	Bangladeshi Centre Roundhay Road Leeds LS8 5BH	13+	Wednesday	6.00 – 8.00pm	Nassim Khan Debbie Goodman 0113 2350948
GH43 400	<u>ROUNDHAY GIRLS GROUP</u> Issue based work with individuals and small groups, in particular with Asian girls.	Roundhay High School Leeds Roundhay Leeds LS8 1ND	11+	Tuesday	11.00-12.10pm	Nassim Khan 0113 2350948 Education Leeds Staff
GH44						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD		STAFF
				DAYS	TIMES	
GH45 1106	<u>DROP IN SESSION</u> Individual support work with PA's	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 19	Wednesday	1.00-3.00pm	Zeenath Chaudry 07891 276077
GH46 1087 CD	<u>YOUTH CLUB</u> Indoor activities and issue based group work	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 19	Tuesday	4.00 – 6.00pm	Zeenath Chaudry 07891 276077
GH47						
GH48 NB	<u>HAREHILLS HOLIDAY PROJECT</u> School holiday project which offers a range of educational activities, trips out and fun sessions	Harehills Area	11+			Abdul Hannan 07891 276077
GH49 1107 CD	<u>GIRLS GROUP</u> Indoor activities and issue based group work	Shantona Centre Bangladeshi Centre Roundhay Road Leeds LS8 5BH	12 – 18	Wednesday	4.00 – 6.00pm	Zeenath Chaudry 07891 276077
GH50 CD	<u>INDIVIDUAL SUPPORT</u>	Roundhay High School Leeds Roundhay Leeds LS8 1ND	13-16	Tuesday Wednesday	12.00-1.00pm	Nassim Khan 0113 2350948 Education Leeds Satff
GH51						

Killingbeck and Seacroft

Youth Work Managers – Philip Spellacy – Tel: 07891 274344

UPDATED SEPTEMBER 2009

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS1	<u>FEARNVILLE FOOTBALL DEVELOPMENT PROGRAMME - SENIORS</u> Partnership programme with Fearnville Leisure Centre, positive Futures and Gipton & Harehills ward staff youth work team.	Fearnville Leisure Centre Oakwood Lane Leeds LS8 3LF	13+	Friday	5.00 - 7.00pm	Ian Wigglesworth 07891270992 Sue Hutchinson 07891 270994 Rachel Marston
KS2	<u>HYPS</u> In collaboration with school nurses and teenage pregnancy organisation. Health drop-in for young people c-card, pregnancy and Chlamydia testing	David Young Community Academy Bishops Way Seacroft LS14 6NU	11+	Monday	3.00 – 4.30pm	Sue Hutchinson 07891 270994
KS3	<u>POSITIVE FUTURES</u> Work with excluded young people who are undertaking and ASDAN Sport and Recreation and DofE Recreation.	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Friday	12.30 – 3.00pm	Lauren Whyte 07891 277365 Ian Wigglesworth 07891 270992 Dan Busfield (Positive Futures)
KS4 1173	<u>LLD</u> Partnership work with People in Action employing music studio, arts work and basic and life skill, this is an accredited programme using the full D of E programme, Leeds award and possible OCN and Arts Award developments	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	11+	Monday	6.00 to 8.30pm	Martin Corey (People in Action) Julie Brady Lauren Whyte 07891 2773656
KS5 967	<u>INDIVIDUAL ONE TO ONE WORK</u> Information, support and guidance for NEET young people, those at risk of becoming NEET or those in crisis	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Various	Various	Lauren Whyte 07891 277365
KS6	<u>SPORTS ON THE GREEN</u> To engage young people who may congregate on the 'village green' into sports using a variety of different activities and tasters.	Seacroft Village Green	11+	Monday	6.00 – 8.00pm	Mark Henry Niki Barker 0113 2243125

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS7	<u>ART GALLERY PROJECT</u> Work with young people aged 13+ from all of Centres in the Seacroft ward. Engaging them in fine art practice offsite in partnership with Leeds Arts Gallery. monthly programme of guest artists working with the group	Leeds Art Gallery Leeds City Centre	13+	Tuesdays Once a month	3.30 – 6.30pm	Lauren Whyte 07891277365. Philip Spellacy 07891274344
KS8 1110	<u>INTERMEDIATE YOUTH GROUP</u> Multi activity youth group focusing on physical activities, arts & crafts, cooking, music etc.	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	11 -13	Tuesday	6.30 – 8.30pm	Wayne Rodley Heidi Riley (Vol) Kelly Fields(Vol) 0113 2326180
KS9 463	<u>STYLE</u> (Sharing Together Your Life Experiences) Focussed girls group session	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Wednesday	4.30 – 6.30pm	Kelly Fields (Vol) Sue Hutchinson 0113 2326180
KS10 468	<u>SENIOR YOUTH GROUP</u> Multi activity provision including trips, visits, sports, games, cookery, arts to include health and D of E skills accreditation	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Monday	7.00 – 9.00pm	Sue Hutchinson 07891 270994 Delvin Saunders Ian Wigglesworth 07891 270992
KS10 468	<u>SENIOR YOUTH GROUP</u> Multi activity provision including trips, visits, sports, games, cookery, arts to include health and D of E skills accreditation	Crossgates Community Centre Maryfield Avenue Leeds LS15 7TU	13+	Wednesday	7.00 – 9.00pm	Wayne Rodley Sue Hutchinson 0113 2326180 Ian Wigglesworth 07891 270992
KS11	<u>KENTMERE SENIORS</u> Issue based youth work to include sports, arts, cookery and accreditation	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	13+	Tuesday	6.30 – 8.30pm	Lauren Whyte Julie Brady 07891 277365
KS12 841	<u>SENIOR YOUTH GROUP</u> Open club session for young people aged 13 to 19 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Tuesday	6.30 – 8.30pm	Minton Goodison Rachel Marston Anne Gallagher Rob Esterine 07891270767

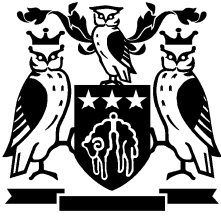
QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS12 841	<u>SENIOR YOUTH GROUP</u> Open club session for young people aged 13 to 19 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Thursday	6.30 – 8.30pm	Rachel Marston Minton Goodison Rob Esterine 07891270767
KS13	<u>DUKE OF EDINBURGH</u> Young people working towards completing D of E awards with Youth Worker support, including skills, physical activity and expedition training	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	14+	Wednesday	7.00 – 9.00pm	Rachel Marston Terri Sibley 0113 2243684
KS14	<u>ANGER MANAGEMENT COURSE</u>	David Young Community Academy Bishops Way Seacroft LS14 6NU	12+	Wednesday	2:30 – 4:00pm	Lauren Whyte 07891277365
KS15	<u>KENTMERE YOUTH CLUB</u> Leeds Award/D of E skills work with young people aged 11 -13 years. Multi activity, health, sport, arts and crafts	Kentmere Community Centre Kentmere Avenue Leeds LS14 1BW	11 – 13	Tuesday	4.00 – 6.00pm	Lauren Whyte 07891277365 Ian Wigglesworth 07891270992 Sue Hutchinson 07891 277365
KS16						
KS17						
KS18 1181	<u>REVIZIT PROJECT</u> Partnership work with Leeds Youth Offending Service and David Young Community Academy. Programmes include choices and consequences, teambuilding, anger management, sport and stress management, examining offending behaviour, relationships, risk taking behaviour including sexual health and drug education. Accredited through Leeds Award and D of E	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Wednesday	12.30 – 3.00pm	Lauren Whyte 07891 277365 Ian Wigglesworth 07891 270992

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS19	<u>SEACROFT DETACHED</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Seacroft area	11+	Thursday	5.30 – 7.30pm	Lauren Whyte 07891277365
KS20						
KS21	<u>BABY REALITY</u> Accredited course giving young people the skills and awareness of looking after young babies and children	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13+	Monday	5.00 – 6.30pm	TO START AFTER STAFF CHANGES
KS22	<u>SEACROFT YOUTH FORUM</u> To enable young people in the area to have a voice about services and to have a positive input in their community	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13 - 17	Main meetings will be held on a Monday on a monthly basis but additional meetings will take place dependant on forums, funding processes etc		Rob Esterine 07891 274890
KS23 219	<u>GIRLS GROUP</u> Focussed work looking at issues affecting girls in the local area	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11+	Tuesday	4.00 – 6.00pm	Anne Gallagher Rob Esterine 07891 274890
KS24 843	<u>HOLIDAY PROVISION</u> Activities and trips for young people living in the Killingbeck and Seacroft Ward	Killingbeck and Seacroft areas	13 -17	School Holidays		All Staff 07891 274890
KS25						
KS26 1111	<u>PARKLANDS D of E</u> Working with young people for them to achieve their bronze D of E award	Parklands Girls High School South Parkway Leeds LS14 6TY	16 -18	Monday	3.10 – 4.30pm	Rob Esterine 07891 274890

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS27 767						
KS28	<u>BOYS GROUP</u> Working with group of boys on life skills, informal education eg; drug awareness, consequences	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	13 – 16	Friday	7.30 – 9.00pm	Rachel Marston Sue Hutchinson 07891 270994
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Parklands Girls School South Parkway Seacroft Leeds LS14 6TY	13 – 17	Monday	2.30-3.30pm	Minton Goodison Rachel Marston 0113 2605684
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Poole Estate / John Smeaton Sports Centre / Crossgates area	13 – 17	Monday	6.00-8.30pm	Minton Goodison Anne Gallagher 07891 270696
KS29	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Outside David Young Community Academy Bishops Way Seacroft LS14 6NU	13 – 17	Tuesday	2.30-3.30pm	Minton Goodison Rachel Marston 0113 2605684
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Sutton Estate / Brooklands / Village Green / Monkswoods	13 – 17	Thursday	6.30-8.30pm	Anne Gallagher Ian Wigglesworth 07891270992
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Fearnville Leisure Centre Oakwood Lane Leeds LS8 3LF	13 – 17	Friday	5.00 – 7.00pm	Sue Hutchinson Ian Wigglesworth 07891 270992

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS29 833	<u>ON STREET Mobile Provision</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Monkswood/Boggart Hill/Tesco/Brooklands/Foundry Mill/Alston Lane/Poole estate/Suttons estate	13 – 17	Friday	7.00 – 9.00pm	Ian Wigglesworth Lauren Whyte 07891 277365
KS30	<u>CROSSGATES DETACHED</u> To meet young people from across the area providing information with regards to local activities whilst offering support and information.	Killingbeck & Crossgates area	11+	Tuesday	6.30 – 8.30pm	Postponed due to staff sickness
KS31 1081	<u>PARKLANDS – COMMON ROOM</u> Offering space for young people to talk about issues important to them. Arts/Crafts and a place to chill out with friends.	Parklands Girls' High School South Parkway Leeds LS14 6TY	11 - 18	Monday Tuesday Wednesday Thursday Friday	1.00 – 2.15pm	3 staff per day from whole team 07891 274890
KS32						
KS33 837	<u>FITNESS</u> To encourage activity amongst young people including sports, arts & crafts, cookery, rollerblading, behaviour issues	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11+	Thursday	4.30 – 6.30pm	Rob Esterine Minton Goodison 07891 274890
KS34						
KS35 1192	<u>INTERMEDIATE YOUTH CLUB</u> Open club session for young people aged 11 to 12 providing leisure and recreation opportunities promoting Every Child Matters especially Enjoy & Achieve.	Denis Healey Community Centre Foundry Mill Street Leeds LS14 6RD	11 – 12	Wednesday	4.30 – 6.30pm	Rachel Marston Terri Sibley Lauren Whyte 07891 277365
KS36						

QA REF	UNIT OF WORK / PROJECT	TAKING PLACE AT:	AGE GROUP	SESSIONS HELD DAYS & TIMES		STAFF
KS37						
KS38						
KS39	<u>Personal Development</u> To develop an awareness of life skills, plus self-development strategies.	Parklands Girls' High School South Parkway Leeds LS14 6TY	14+	Fridays	14:10 - 15:10	Minton Goodison Rachel Marston
KS40						
KS41						
KS42	<u>ONE OFF PROJECTS</u> One day events	Killingbeck and Seacroft area		Various	Various	Rob Esterine 07891 274890 Lauren Whyte 07891 277365
KS43						
KS44						
KS45						
KS46	<u>YOUTHWORK DEVELOPMENT PROJECT AT ALSTON LANE CENTRE</u> Partnership work with Connect Housing	Alston Lane Community Centre 23/25 Alston Lane Leeds LS14 6BS	13+	TBA	TBA	Rob Esterine 07891 270994



Originator: Paul Bollom, Kiera Swift, Jenny Midwinter

Report of the Locality Commissioner: Teenage Pregnancy & Parenthood

Inner East Area Committee

Date: 22nd October 2009

Subject: Teenage Pregnancy

<p>Electoral Wards Affected:</p> <p>Burmantofts & Richmond Hill, Killingbeck & Seacroft, Gipton & Harehills, Temple Newsam (Halton Moor)</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides details of the Teenage Pregnancy and Parenthood Partnership’s current focus on reducing teenage conceptions in 3 hotspot wards in the East of the city. It provides a progress report following the report made to members at the 18th June Area Committee meeting.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is to provide an update on developments in the targeted “hotspot” wards in the East of the city, and to identify progress since the report made to the Area Committee on the 18th June 2009.
- 1.2 Hotspot wards are in the top 20% of wards nationally for teenage conceptions.
- 1.3 The 3 targeted hotspot wards in the East are Burmantofts, Richmond Hill, Seacroft* (**teenage conception data is provided in relation to old ward boundaries*)
- 1.4 This translates as; Burmantofts & Richmond Hill, Killingbeck & Seacroft, half of Gipton & Harehills (with the other half also above the Leeds average for teenage conceptions), and the Halton Moor area of Temple Newsam ward.
- 1.5 The old Harehills ward also qualifies as a hotspot ward, though its teenage conception rates are not as high as in the other 3 (old) hotspot wards in the East.

2.0 Background Information

2.1 According to the Government's Teenage Pregnancy Unit, effective local strategies to reduce teenage conceptions have all 10 of the following key characteristics. We are using this framework to develop our programme in Inner East Leeds.

- a. **Strategic leadership;** an effective champion, strong local leadership, senior buy in from all key partners, & support from Elected Lead Member
- b. **Strong use of local data;** local data to inform targeted services & action
- c. **Strong messages to young people & partner agencies;** clear message to senior & frontline partners on their contribution to reducing teenage conceptions, clear messages to the community & young people
- d. **Comprehensive sex & relationships education in schools;** prioritise schools serving high rate wards for SRE improvement, governors to improve SRE as part of their new duty to promote pupil well being
- e. **Trusted & accessible contraceptive & sexual health services;** easy access to full range of contraception, including long acting methods, on-site services in schools & colleges, action to prevent repeat unplanned conceptions
- f. **Workforce training on sex & relationships;** all frontline workers have basic training, with key workers having more advanced training
- g. **Targeted SRE & contraception outreach with at risk groups of young people as part of Targeted Youth Support;** LAC/care leavers, young offenders, teenage parents, poor attenders, etc.
- h. **A well resourced Youth Service, tackling the big issues like teenage pregnancy & sexual health;** "things to do, places to go", SRE & contraception/sexual health services integrated into IYSS
- i. **Supporting parents to discuss sex & relationships;** intensive SRE programmes for parents of young people most at risk, integrate SRE into other parent support & community work
- j. **Raising aspirations of young people most at risk;** schools, Parent Support Advisers & TYS work to raise aspirations of those most at risk. Raising aspirations is a cross-cutting issue which needs to be addressed by a wide range of organisations working with children, young people and families. The Teenage Pregnancy and Parenthood Partnership Board is currently working to strengthen the profile of this work within its city-wide delivery plan.

3.0 Progress in East Leeds.

3.1 The Area Committee Children's Champion Cllr Morgan has supported partners to come together to develop a local response to the issues faced. She has also spoken to young parents to get a better understanding of the challenges they face. Neil Bowden the Senior Youth Worker for East Leeds has agreed to provide a leadership role for the Children Leeds Partnership locally to ensure that teenage conceptions remains a high priority with all relevant partners.

3.2 A large scale and well attended event in June '09 identified many areas of improvement for collective action, which have been grouped under 3 themes; SRE provision, access to contraceptive services and raising aspirations, with additional cross-cutting themes like working with boys & young men. Three Task and Finish Groups have been instigated in East themed around the above areas. These local task & finish groups are proving useful in supporting better translation of city-wide initiatives into local engagement/impact, as well as generating valuable additional information about local issues & possible solutions.

3.3 The combined input of the city-wide Task and Finish groups of the Teenage Pregnancy and Parenting Programme Board with the local event and their task and finish groups is yielding positive results. Ensuring local coherence is critical and the links made by the Locality Commissioner between the above and Children Leeds Local Leadership teams is now effective in shaping progress.

- The East is leading on the development of a robust teenage pregnancy strand to the workforce development framework for the city. Five new modules will be targeted at key sections of the children's workforce within the East, with a focus on the Inner East. These will be piloted between November 2009 & June 2010
- Two additional young people's CASH clinics are being opened in key parts of hotspot wards in the Inner East identified as lacking local provision.
- A strong theme has emerged around the need for improved work with boys and young men around sex and relationships. A significant piece of local work is being planned to meet this need linking to workforce training and an Education Leeds conference on this issue.
- Our capacity to deliver 'Speakeasy', a course for parents on how to talk to your children about sex & relationships, is being increased in the Inner East.
- The above initiatives are being supported by £143K of commissioned spend by Children's Services in East and South localities on teenage pregnancy. Additional funding is supporting the strand of Improving Access to Contraception. This is separately supported via the PCT. Significant time being has been forthcoming from managers & frontline workers wanting to take the work forward. This will enable the above initiatives to progress rapidly with start dates for the work within this financial year.

4.0 City wide developments.

4.1 Senior Local Sponsorship and Engagement of all Key Partners

- A new Priority Outcome Commissioner, Paul Bollom has been appointed to secure and speed strategic commissioning across children's services and more widely across services in the council which impact on teenage parents (eg Housing and Neighbourhoods).
- The Health Scrutiny Board¹ is now monitoring performance of our services against its report with performance updates expected for board meetings in October and December. Health Scrutiny is also initiating a fresh review of public health in Leeds and considering Teenage Pregnancy in the light of this program.
- Two elected member workshops on teenage pregnancy and parenthood have taken place with a third planned for October.

4.2 Information Sharing Between Partners and Local Data

- Improvements are underway to ensure information on teenage conceptions is shared effectively between partners and that we improve the time taken to understand trends in both conceptions and parenthood by looking at local data rather than only rely on awaiting a national data return.
- Improved translation of data has allowed for the precise targeting of 'hotpockets' within priority wards where young people are at a significantly higher risk of teenage conception.

4.3 Communication

- Communication with young people and professionals has improved by identifying a lead within the Education Leeds communication team to manage outward facing communications.
- Internal communications is being improved through a new newsletter and website. A communications impact assessment will be built into the communications plan.

4.4 Contraception and Sexual Health Services

- A city-wide review of existing services is underway and is making recommendations for redesigned contraception and sexual health services to commissioners.
- Updates on our teenage pregnancy and sexual health work will be available on a new section of the Children Leeds website².

4.5 Targeted Work – Looked After Children and Care Leavers

- The NHS have mainstreamed the Sexual Health Nurse for looked after children and the Looked After Children's Health Team has seen an increase in capacity enabling increased targeted work with young people with learning disabilities and asylum seekers.
- The improved partnership between statutory agencies and voluntary agencies is increasing the effective use of local data which is increasing the impact on the targeting of and access to services of young people in the care system.

¹ Improving Sexual Health and Young People – Scrutiny Inquiry Report (April 2009)

² http://www.leedsinitiative.org/children/page.aspx?id=13288&ekmense=cdb9b7c3_62_592_13288_3

4.6 Supporting Teenage Parents

Leeds now has a robust care pathway for all young parents to ensure referral to relevant services and actions within the communications plan will ensure that this is promoted amongst and available to practitioners.

4.7 A Well Resourced Youth Service

- Youth Service has adopted and is working to National Youth Agency (NYA) guidelines for Health Youth Work.
- Multi-agency training is under development in order to standardise the professional development of staff and ensure that consistent, accurate messages are delivered to young people both in and out of school.

5.0 Risks and challenges.

- There are real risks that not all relevant services and strategies perceive that teenage pregnancy and parenthood is a priority for them, or that their services have a minimal impact on teenage pregnancy and parenthood.
- There are many interventions which are not fully operational and their impact is yet to be realised.
- Services need to be further challenged to be young people friendly. All services, including primary care and non-health settings, need to comply with the Department of Health 'You're Welcome' standards which enable providers to meet the needs and requirements of young people.
- There is no central point which professionals can refer to in order to ensure young parents to be and teenage parents are accessing the relevant services as early as possible.
- We are challenging ourselves to better understand early indicators of risk. The earlier a young person at risk of becoming a teenage parent is identified the more likely there will be success keeping them engaged and less involved in other risk taking behaviour.
- There is little support across the city for young fathers beyond the support offered to continue in education.

6.0 Recommendations

Evidence from other authorities indicates that elected member knowledge and challenge is important in achieving improvements in performance.

The Committee is requested to:

6.1 Continue its support for this priority by:

- Continuing to challenge and support partners and partnerships about their support for this agenda
- Clarifying whether appropriate support is available to maximise the potential from the many roles elected members undertake e.g. as school governors, as ALMO Board members

- Supporting aspects of the workforce development programme – demonstrating the importance we are placing on developing the skills and competencies of staff.
- Receive a further report in which promotes action to address risks and challenges identified in 5.00.

Documents used in preparation of this report are: Improving Sexual Health and Young People – Scrutiny Inquiry Report (April 2009)

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Report of the Director of Environment and Neighbourhoods

East (Inner) Area Committee

Date: 22nd October 2009

Subject: Priority Neighbourhoods – Building on the Intensive Neighbourhood Management Approach

<p>Electoral Wards Affected:</p> <p>Burmantofts and Richmond Hill Gipton and Harehills Killingbeck and Seacroft</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive summary

The report proposes how those involved in helping improve the fortunes of our most deprived communities can come together as a ‘team’ with dual accountabilities – one to their organisation/profession and another to the neighbourhood itself and its residents. The report argues that this must be achieved within existing mainstream resources. The benefits would be derived from a joint assessment of the households in the priority neighbourhoods and coordinated action on a focussed set of priorities. The report proposes a common planning framework for our priority neighbourhoods, leadership by local councillors, roles for the Area Committees, the city’s Neighbourhood Policy Group and Narrowing the Gap Board and area based officer coordination groups. The report also seeks Area Committee approval extend the contracts of the two Neighbourhood Managers in the area using Wellbeing funds from 2010/11 following its previous decision to earmark sufficient wellbeing funds for 3 further years.

Purpose of Report

1. This report seeks to set out the proposed future management of our priority neighbourhoods. The report makes proposals around the concept of bringing all the frontline staff, community activists, local businesses and voluntary, community & faith sector (VCFS) together as one 'team' under the leadership of the local councillors.
2. The report follows previous update papers to the Area Committee on progress with the Intensive Neighbourhood Management approach in the area, particularly around the use of local Safer Stronger Communities Fund (SSCF) monies. The report includes further detail on proposals to develop the role of the two dedicated Neighbourhood Managers in the area, post SSCF, funded by the Area Committee. This follows the decision by the Area Committee at its meeting of 18th June 2009 to earmark £90k per year from 2010/11 – 2012/13 for this purpose.
3. The report also builds on papers and discussions that have taken place with the council's Corporate Leadership Team on 'One Council Locality Working', with the Neighbourhood Policy Group on 'Neighbourhood Level Partnership Working', with the Area Officer Coordination Group covering East North East Leeds and with local partners on the area thematic partnerships covering Children and Young People and Community Safety. A version of this report has also been presented to the Area Committee Chairs' meeting.
4. Future neighbourhood management must rely on mainstream resources and this report proposes a way that, by improving the way we work together within neighbourhoods, we can still drive improvement and 'get things done' that lift the fortunes of our most deprived communities and their super output area rankings.
5. This is about doing more with less as the city loses the benefit of the neighbourhood renewal funding (NRF) and Safer Stronger Communities Funds (SSCF) that have both funded much of the work in recent years on the management of our priority neighbourhoods.

Background Information

6. All the Area Committee's area delivery plans (ADPs) make reference to partnership work in priority neighbourhoods with these being centred on the most deprived neighbourhoods. Many of these neighbourhoods have benefited from additional input from NRF and SSCF funding. They all have some form of action planning and all have witnessed improvements across a range of indicators. Services have changed in recent years and most now recognise, and contribute to, the local priority neighbourhoods. Neighbourhood policing has been successfully introduced, joint tasking on crime and grime has proven to be of real value and the new NHS Leeds has a declared focus on the worst 10% of neighbourhoods. These just give a flavour of the background context within which we are seeking to turn attention to building on these initiatives and successes to sustain the improvement agenda within our mainstream resources. How we can do more with less – this paper contributes to the discussion and sets out a vision for a 'team' approach to neighbourhood working and building sustainable communities.

Aspiration

7. The aspiration is to embed a jointly owned and coordinated neighbourhood management service in our most deprived neighbourhoods using a 'team' approach that will be illustrated later in this report. The objective will be to raise the Super Output Area (SOA) rankings within the neighbourhood, contributing to the vision for Leeds to narrow the gap between the most disadvantaged communities and the rest of the city. Ultimately we will want to build sustainable communities identified by good quality service provision and residents able to

share in taking responsibility for improving their quality of life.

8. It is not the intention of the proposals in this report to undermine those initiatives and structures that are already bearing fruit – such as the ALMO area panels, school cluster arrangements, joint tasking with the police on crime and grime, etc. The aspiration is to build on these and adopt a ‘team’ approach to priority neighbourhoods and to do this from within our current resources.
9. The Leeds Strategic Plan (LSP) sets out the improvement priorities across a number of themes for the city. These improvement priorities are agreed between all the partner agencies and with government office as the local area agreement (LAA). The area committees give expression to the actions the council and partners can make to securing the LSP improvement priorities locally through their ADPs and within this they can narrow down to identifying the most deprived neighbourhoods where coordinated neighbourhood management action is required. The Area Committees ensure that partnership working within localities is democratically accountable through ensuring there are neighbourhood improvement plans in place for each of these – again reflecting the LSP priorities and any others determined locally.

Characteristics of priority neighbourhoods

10. Through the Officer Coordination Group, the council and its key partners have identified a number of defined areas as the priority neighbourhoods in Inner East and are seeking approval for these by the Area Committee. The defined areas across the city will also need endorsement by the Neighbourhood Policy Group and the Narrowing the Gap Board. The recommended defined areas have been established by considering a number of factors:
 - evidence of deprivation using the new Neighbourhood Vitality Index and the Indices of Multiple Deprivation;
 - by the geography of a neighbourhood and resident perceptions of their neighbourhood; and
 - the perspective of service providers and organisational effectiveness.
11. They share a number of characteristics in common in implementing a coordinated neighbourhood management approach through the proposals in the paper. These are:
 - Frontline staff working in the neighbourhood and resident activists will recognise themselves as part of a ‘team’ responsible to the local neighbourhood community and to their organisation and profession;
 - There will be good communications between frontline staff and with local residents;
 - There will be a neighbourhood improvement plan in place following a planning template that is shared across all priority neighbourhoods and is linked to the LSP and area committee ADP;
 - There will be clear leadership through a small steering group Chaired by a local councillor;
 - The area will be a high priority for basic services; and
 - All involved in the ‘team’ will be encouraged to take an entrepreneurial approach to their work, finding creative solutions to problems that may involve some risk taking.
12. At the heart of the matter is the proposal to establish the ‘team’ approach to make all this happen.

The ‘Team Neighbourhood’ approach

13. A review of the intensive neighbourhood management work undertaken in the Gipton neighbourhood of Leeds asked the question about whether or not there were sufficient resources in the area to sustain, and develop further, the initiatives and improvements made through having SSCF funding. The answer was yes there are abundant resources in the neighbourhood we just need to organise them better. The count of those who might form

'Team Gipton' is currently at over 120 people – these are front line staff from across council services, partner agencies, local VCFS groups, local councillors and resident activists e.g. chair of residents & tenants association. The list would grow if it included local businesses. The question is how to bring this resource together with a common vision, understanding and purpose.

14. Each priority neighbourhood would need a small local steering or executive group to provide the leadership for the 'team'. Adapting current arrangements where necessary it is suggested that such a group should be chaired by a local councillor and have representation from the main service areas as well as from residents. This executive group would have responsibility for overseeing local community engagement, the development of a NIP for the area and oversee a joint assessment framework for the neighbourhood.
15. The neighbourhood joint assessment framework idea comes from the understanding that local residents and front line staff know where the problem households are and also know those who add value to life within the neighbourhood; they know the issues that drag an area down e.g. flytipping – but what they don't have is an agreed joint approach to these issues – experience to date is that the issues are addressed from each agency separately. The joint assessment would involve capturing the local knowledge – possibly through the joint tasking arrangements, school clusters and local forums and agreeing a joined up set of interventions from all those with a contribution to make.
16. The full 'team neighbourhood' (the 120 or so people) would only need to come together at the beginning and perhaps on an annual basis thereafter. Each partner organisation would need to reinforce the concept with their frontline staff that they have dual accountabilities both to the neighbourhood community and to their respective organisations. All the public sector agencies would need to contribute towards helping the 'team' come together and resource expert facilitation to enable this to happen. The idea would have to be reinforced through day to day line management, induction of new staff and through local communications, including ensuring that the whole 'team' is loaded onto each team members mobile phone. The NIP would need to be owned by all the 'team'; the problems and issues of the neighbourhood should concern everyone on the 'team' and not be passed over if they don't fit with the day job - but rather are dealt with or passed on appropriately to 'team' mates. The executive group would develop a communications and engagement plan as part of its NIP using existing media where sensible.
17. There is no suggestion that we should abandon structures that currently work and deliver results – so 'team' members would still participate in joint tasking, ALMO area panels, local forums, resident & tenant groups, police PACT meetings and school cluster arrangements as appropriate. This approach is not starting from zero and would need to incorporate and adapt current neighbourhood partnerships and working arrangements by consensus. This is particularly important with regard to making the links with regeneration programmes such as EASEL.

Permissions and accountabilities

18. It is a matter for the Area Committee to determine their priority neighbourhoods on the back of advice, evidence and support from their officer coordination group (OCG). Each area management area has an OCG that brings together chief officers from across agencies and council services to support the delivery of the area committees ADPs and to help shape their annual refresh. It is suggested that, with regard to the priority neighbourhoods, each OCG could perform the following functions:
 - Coordination of resources
 - Reports to area committees, NPG and Narrowing the Gap Board
 - Recommends what priority neighbourhoods to area committees
 - Monitors and manages performance of the NIPs
 - Contributes to deciding on the strategic priorities

- Ensures buy-in and understanding throughout each partner organisation
 - Facilitates the 'team' neighbourhood concept with staff supporting the dual accountabilities involved.
19. The Area Committee will receive reports from the Area Manager on behalf of the OCG and will provide the democratic accountability so often missing in partnership working. With a local councillor leading each priority neighbourhood executive group the structure will serve to augment the role of local members as community champions and 'place shapers'.
 20. The Neighbourhood Policy Group that has senior representation of partner agencies, including the VCFS, from across the city can ensure that there is organisational buy-in at a strategic level, they can support consistency of approach to our priority neighbourhoods citywide and share best practice and learning.
 21. The Narrowing the Gap Board of Leeds Initiative will receive reports on the progress being made on the improvement priorities in the LSP and will seek to ensure that work on priority neighbourhoods has a strategic fit with the city wide initiatives supporting the narrowing the gap part of the vision for Leeds.

Sustainability

22. Sustainability will be achieved by this approach to 'team' working in a priority neighbourhood being delivered within mainstream budget provision. The motivation and commitment that the team approach can generate will sustain improvements and augment local leadership and resident engagement. The sense of direction within a clear improvement programme (NIP), the monitoring of effectiveness and the release of creativity that the approach encourages will all help with building more sustainable communities.

Proposals for Inner East

23. Thanks to the progress made at Inner East Area Committee already, we are in good position to drive forward much of what has been set out in this report and make some immediate decisions about the initial priority neighbourhoods, how they will be supported and an outline work programme for the Area Committee to monitor.
24. The proposed priority neighbourhoods are:
 - Burmantofts
 - Gipton (initial pilot for the team neighbourhood approach)
 - Harehills
 - Richmond Hill
 - Seacroft
25. Maps and a statistical analysis of each priority neighbourhood are provided in Appendix A.
26. These build on the Intensive Neighbourhood Management areas which were largely determined by the restriction of spending Safer Stronger Communities Fund in the bottom 3% Super Output Areas (SOAs) only.
27. By widening the priority neighbourhoods to the bottom 10% SOAs, this now brings in much more of Harehills and elements of other neighbourhoods. It is important to note though that this does not mean all of a priority neighbourhood will be tackled at once – decisions will need to be made within each priority neighbourhood on a programme of intervention/support which targets hotspots and maximises opportunities.
28. The proposal also includes the separation of the top end of Harehills from the existing Chapeltown and Harehills INM cluster – resulting in two new priority neighbourhoods of Chapeltown and Harehills. The rationale for this is a greater synergy with operational

structures such as Neighbourhood Policing Teams, Area Committee boundaries, ward boundaries/clearer democratic links and natural communities.

29. In terms of Neighbourhood Manager responsibilities, the proposal is to split the coverage as follows:
- Gipton, Harehills and Seacroft Priority Neighbourhoods – currently Hayley Clifton (LCC)
- Burmantofts and Richmond Hill Priority Neighbourhoods – currently Geoff Holloran (Re’new)
31. Discussions are on-going with Re’new in terms of how the post that currently lies within their management could continue beyond 2009/10 and what their alternative exit strategy is for that post and work. Whoever hosts/manages the post will need to absorb the management and running costs of the post. The postholder currently has a desk at the Area Management Team offices in the same office as the other Neighbourhood Managers covering East North East – which has obvious advantages.
32. The proposal is to revise the job descriptions of the Neighbourhood Manager posts, with agreement of the current postholders, so that from 1/4/10 when the funding changes from SSCF to LCC Wellbeing budget the role of the posts reflects the challenges set out in this paper.
33. The revised Job Descriptions will include clearer responsibilities around:
- Developing and ensuring implementation of a Neighbourhood Improvement Plan (NIP) for each priority neighbourhood which sits within the Area Committee’s Area Delivery Plan.
 - Accountability to the Inner East Area Committee – providing regular performance reports and updates on local actions contained within the NIP.
 - Developing and leading the “team neighbourhood” approach in each priority neighbourhood – starting with Gipton as one of the 2 pilot neighbourhoods in East North East (the other being Chapelton).
 - Developing operational, local practices that better connect professionals working in priority neighbourhoods around common issues such as safeguarding of children and vulnerable adults, offender management and reducing worklessness.
 - Increasing the number of residents involved in influencing decision making and shaping how local services are delivered – and supporting local ward members in their representative role. Including the residents networks and annual neighbourhood survey.
 - Managing the ward neighbourhood management/tasking budget
34. The cost of continuing the two posts will be £81k per year (plus pay awards). This does not include management, office and materials, training or other running costs. All these aspects will be provided by Area Management as in-kind match funding.
35. It is hoped that as part of the budget setting process for 2010/11 the Area Management Team will be able to offer some match funding towards the posts by using LCC mainstream budget that previously been used for the Building Family Wealth project. This is of course subject to competing budget pressures across the council. It is not possible at this time to be more specific about this or the amount involved.

Conclusion

36. This report builds on previous debates and reports on this topic and suggests that a ‘team’ neighbourhood approach is adopted for our priority neighbourhoods along with a new joint assessment framework for improving coordinated service delivery and interventions. This can be delivered within existing resources as the team members are already working in the neighbourhoods but just haven’t been brought together yet. Nothing need stop this approach working apart from organisational inertia – it can work if we make it work and we can deliver more with less.

Recommendations

- 37 The Area Committee is asked to:
- (a) Note the contents of the report and provide feedback on the proposed “team neighbourhood” approach
 - (b) Approve the five priority neighbourhoods being proposed for Inner East from 2010/11 as defined in Appendix A.
 - (c) Approve sufficient Wellbeing revenue funding as set out in paragraph 34 to allow the continuation of the existing Neighbourhood Management posts beyond 2009/10 for a further 3 years; subject to a revised job description as set out in paragraph 33, annual performance review and availability of funding. The level of wellbeing funding required will be determined by the amount of match funding from Re’new and LCC Environment and Neighbourhoods.

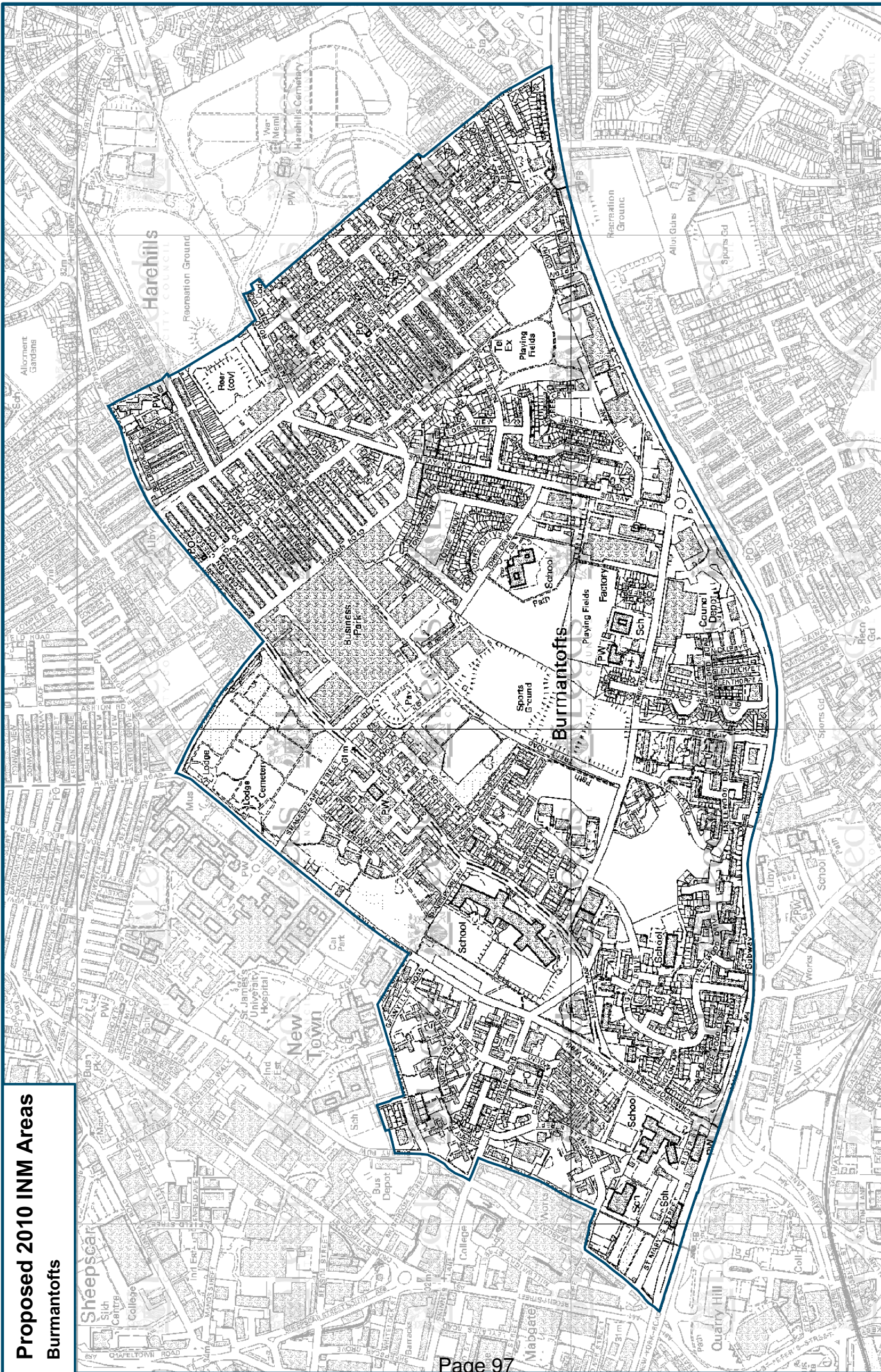
Background Papers:

‘Towards One Council Locality Working’ – CLT Report, Stephen Boyle, 10th March 2009.

Area Delivery Plan 2008/11 - Update Report –East (Inner) Area Committee, 18th June 2009

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Proposed 2010 INM Areas
Burmantofts



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General Demographics

Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	729	6.64%
5-15	1707	15.54%
16-19	481	4.38%
20-29	1657	15.09%
30-59	4230	38.51%
60 or over	2180	19.85%
All Ages	10984	

Source: 2001 Census of Population

Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
White	9615	87.59%	Asian or Asian British	250	2.28%
British	9220	83.99%	Indian	105	0.96%
Irish	214	1.95%	Pakistani	97	0.88%
Other White	181	1.65%	Bangladesh	18	0.16%
Mixed	370	3.37%	Other Asian	30	0.27%
White & Black Caribbean	243	2.21%	Black or Black British	602	5.48%
White & Black African	26	0.24%	Black or Black Caribbean	237	2.16%
White & Asian	51	0.46%	Black African	299	2.72%
Other Mixed	50	0.46%	Other Black	66	0.60%
Chinese	44	0.40%	Other Ethnicity	96	0.87%

Source: Census of Population 2001

Religion Breakdown

	Total Persons	Rate%
Christian	7414	67.55%
Buddhist	21	0.19%
Hindu	71	0.65%
Jewish	22	0.20%
Muslim	297	2.71%
Sikh	28	0.26%
Other religions	23	0.21%
No religion	1804	16.44%
Not stated	1296	11.81%

Source: Census of Population 2001

Housing & the Environment

Properties Breakdown

	Number	Rate
All Properties	5939	
Council Tax Band A	5465	92.02%
Council Tax Band B	442	7.44%
Council Tax Band C	23	0.39%
Council Tax Band D	4	0.07%
Council Tax Band E	3	0.05%
Council Tax Band F	0	0.00%
Council Tax Band G	1	0.02%
Council Tax Band H	1	0.02%
Non-Liable Properties	250	4.21%
Liable Properties	5689	95.79%

Source: Council Tax Records, 2008

Worklessness and Jobs

Council administered benefit	Number	Rate†
All Households	2774	48.76%
Households with residents exclusively over 60	905	15.91%
Lone parent households	549	9.65%
Couples with dependant children	198	3.48%
Single people (under 60)	1012	17.79%
Couples (under 60) with no dependant children	110	1.93%
People in Households on benefit	4589	41.78%
Children in Households on benefit	1373	56.36%
Children in Lone Parent Households on benefit	954	39.16%

Source: Leeds Benefits Service, Oct 08

Crime

Recorded Crime	Number	Rate‰*
All Reported Crime	2149	195.5‰
Domestic Burglary	191	32.2‰
Vehicle Crime	308	28.0‰
Criminal Damage	463	42.1‰

Source: West Yorkshire Police 2008

Education & Skills

Educational Attainment:	Entrants	Successes	Rate
5+ GCSE's A* - C Grade	117	55	47.01%
Achieving L4+ for KS2 English	128	96	75.00%
Achieving L4+ for KS2 Maths	128	86	67.19%
Achieving L4+ for KS2 Science	128	99	77.34%

Source: Education Leeds 2008

NOTES

† Rate calculated as a percentage of all households liable for Council Tax October 2008, except rate for people which is calculated as a rate of total population from Census 2001, and for children which is calculated as a rate of all children under 16 from 2001 census.

* Rate calculated per thousand population (2001 census), except domestic burglary which is per thousand households listed for Council Tax (October 2008)

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Proposed 2010 INM Areas
Gipton



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General Demographics

Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	865	7.80%
5-15	2251	20.31%
16-19	628	5.67%
20-29	1258	11.35%
30-59	4064	36.67%
60 or over	2017	18.20%
All Ages	11084	

Source: 2001 Census of Population

Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
White	9591	86.56%	Asian or Asian British	709	6.40%
British	9153	82.61%	Indian	203	1.83%
Irish	321	2.90%	Pakistani	445	4.02%
Other White	117	1.06%	Bangladesh	11	0.10%
Mixed	312	2.82%	Other Asian	50	0.45%
White & Black Caribbean	189	1.71%	Black or Black British	382	3.45%
White & Black African	40	0.36%	Black or Black Caribbean	289	2.61%
White & Asian	43	0.39%	Black African	43	0.39%
Other Mixed	40	0.36%	Other Black	50	0.45%
Chinese	41	0.37%	Other Ethnicity	45	0.41%

Source: Census of Population 2001

Religion Breakdown

	Total Persons	Rate%
Christian	7336	66.32%
Buddhist	18	0.16%
Hindu	51	0.46%
Jewish	7	0.06%
Muslim	521	4.71%
Sikh	137	1.24%
Other religions	28	0.25%
No religion	1698	15.35%
Not stated	1266	11.44%

Source: Census of Population 2001

Housing & the Environment

Properties Breakdown

	Number	Rate
All Properties	4734	
Council Tax Band A	3690	77.95%
Council Tax Band B	802	16.94%
Council Tax Band C	220	4.65%
Council Tax Band D	12	0.25%
Council Tax Band E	7	0.15%
Council Tax Band F	2	0.04%
Council Tax Band G	0	0.00%
Council Tax Band H	1	0.02%
Non-Liable Properties	192	4.06%
Liable Properties	4542	95.94%

Source: Council Tax Records, 2008

Worklessness and Jobs

Council administered benefit	Number	Rate†
All Households	2135	47.01%
Households with residents exclusively over 60	734	16.16%
Lone parent households	550	12.11%
Couples with dependant children	201	4.43%
Single people (under 60)	548	12.07%
Couples (under 60) with no dependant children	102	2.25%
People in Households on benefit	4123	37.20%
Children in Households on benefit	1532	49.17%
Children in Lone Parent Households on benefit	1070	34.34%

Source: Leeds Benefits Service, Oct 08

Crime

Recorded Crime	Number	Rate‰*
All Reported Crime	1891	170.8‰
Domestic Burglary	340	71.8‰
Vehicle Crime	188	17.0‰
Criminal Damage	492	44.4‰

Source: West Yorkshire Police 2008

Education & Skills

Educational Attainment:	Entrants	Successes	Rate
5+ GCSE's A* - C Grade	173	78	45.09%
Achieving L4+ for KS2 English	173	128	73.99%
Achieving L4+ for KS2 Maths	173	124	71.68%
Achieving L4+ for KS2 Science	173	143	82.66%

Source: Education Leeds 2008

NOTES

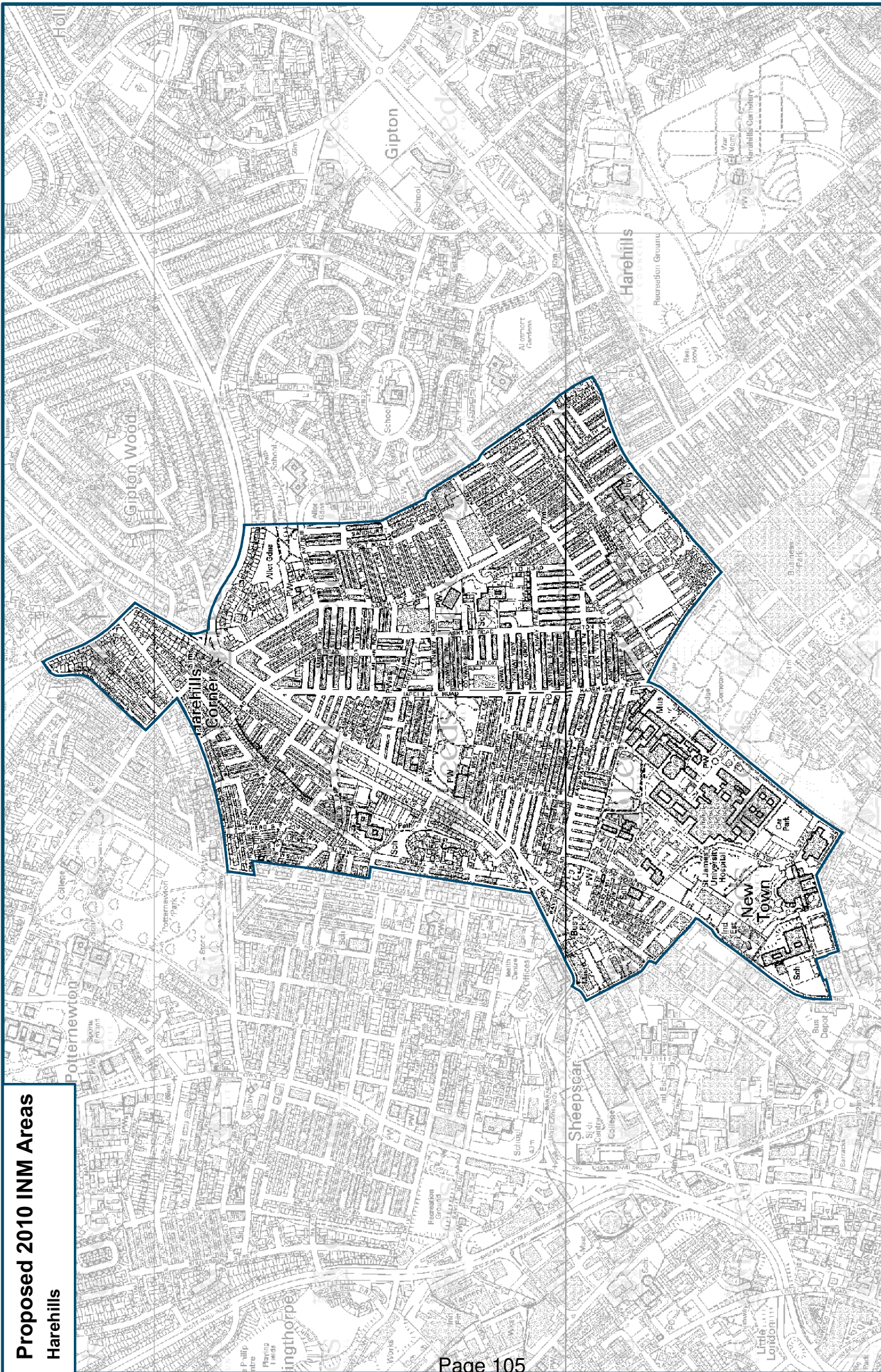
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Proposed 2010 INM Areas
Harehills



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General Demographics

Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	1469	10.38%
5-15	2570	18.15%
16-19	874	6.17%
20-29	2821	19.92%
30-59	4748	33.53%
60 or over	1678	11.85%
All Ages	14159	

Source: 2001 Census of Population

Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
White	6459	45.60%	Asian or Asian British	5465	38.58%
British	5882	41.53%	Indian	503	3.55%
Irish	259	1.83%	Pakistani	3667	25.89%
Other White	318	2.25%	Bangladesh	1097	7.74%
Mixed	500	3.53%	Other Asian	198	1.40%
White & Black Caribbean	269	1.90%	Black or Black British	1244	8.78%
White & Black African	52	0.37%	Black or Black Caribbean	816	5.76%
White & Asian	123	0.87%	Black African	246	1.74%
Other Mixed	56	0.40%	Other Black	182	1.28%
Chinese	161	1.14%	Other Ethnicity	335	2.37%

Source: Census of Population 2001

Religion Breakdown

	Total Persons	Rate%
Christian	5047	35.63%
Buddhist	69	0.49%
Hindu	154	1.09%
Jewish	40	0.28%
Muslim	5110	36.08%
Sikh	344	2.43%
Other religions	50	0.35%
No religion	1790	12.64%
Not stated	1559	11.01%

Source: Census of Population 2001

Housing & the Environment

Properties Breakdown

	Number	Rate
All Properties	6287	
Council Tax Band A	5871	93.38%
Council Tax Band B	290	4.61%
Council Tax Band C	100	1.59%
Council Tax Band D	21	0.33%
Council Tax Band E	2	0.03%
Council Tax Band F	2	0.03%
Council Tax Band G	0	0.00%
Council Tax Band H	1	0.02%
Non-Liable Properties	727	11.56%
Liable Properties	5560	88.44%

Source: Council Tax Records, 2008

Worklessness and Jobs

Council administered benefit	Number	Rate†
All Households	2473	44.48%
Households with residents exclusively over 60	613	11.03%
Lone parent households	629	11.31%
Couples with dependant children	393	7.07%
Single people (under 60)	726	13.06%
Couples (under 60) with no dependant children	112	2.01%
People in Households on benefit	5256	37.12%
Children in Households on benefit	2171	53.75%
Children in Lone Parent Households on benefit	1182	29.26%

Source: Leeds Benefits Service, Oct 08

Crime

Recorded Crime	Number	Rate‰*
All Reported Crime	2523	178.1‰
Domestic Burglary	228	36.3‰
Vehicle Crime	325	22.9‰
Criminal Damage	497	35.1‰

Source: West Yorkshire Police 2008

Education & Skills

Educational Attainment:	Entrants	Successes	Rate
5+ GCSE's A* - C Grade	188	71	37.77%
Achieving L4+ for KS2 English	212	134	63.21%
Achieving L4+ for KS2 Maths	212	115	54.25%
Achieving L4+ for KS2 Science	212	151	71.23%

Source: Education Leeds 2008

NOTES

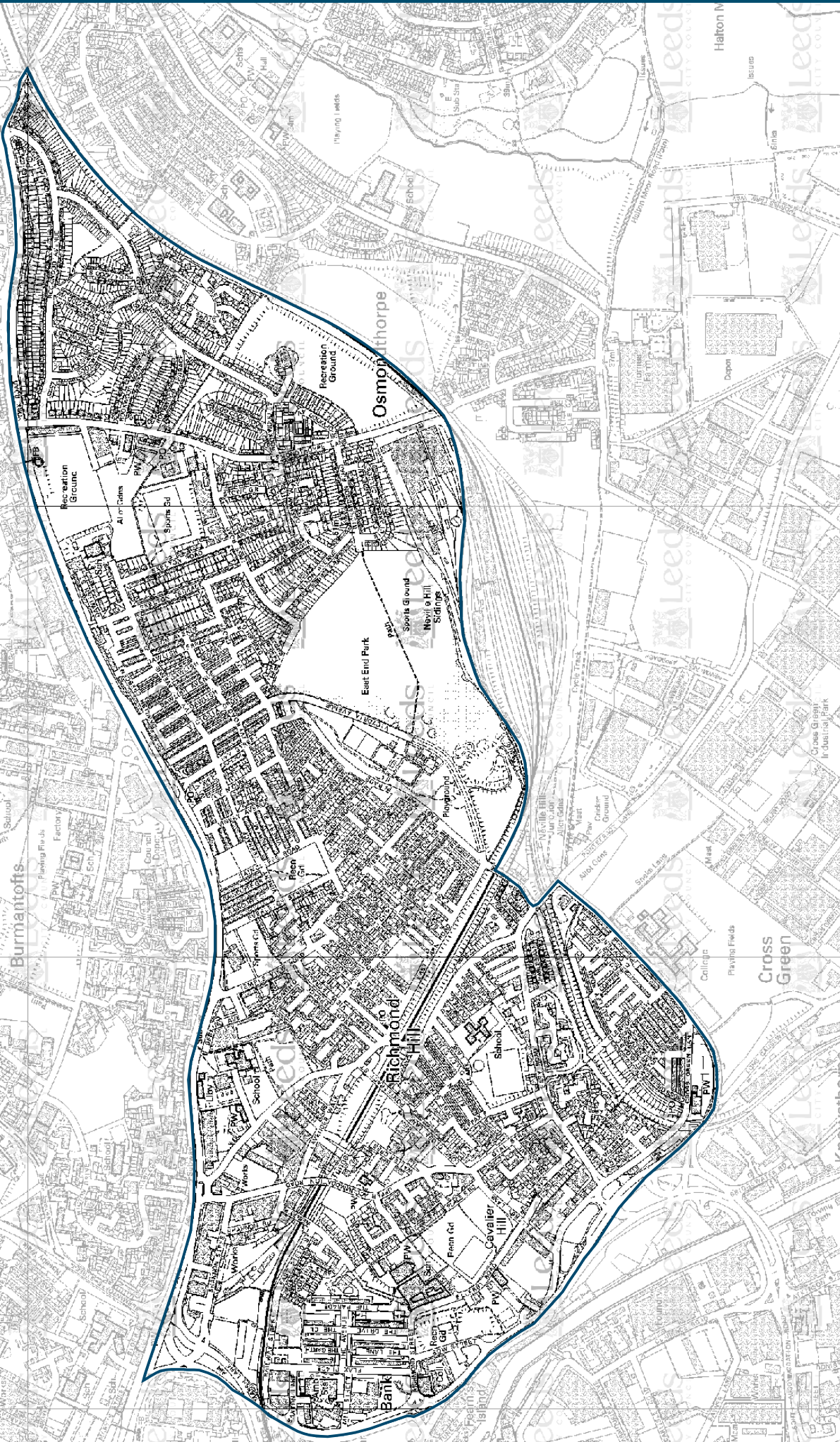
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Proposed 2010 INM Areas
Richmond Hill



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General Demographics

Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	696	6.36%
5-15	1861	17.00%
16-19	562	5.13%
20-29	1364	12.46%
30-59	4197	38.33%
60 or over	2270	20.73%
All Ages	10950	

Source: 2001 Census of Population

Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
White	10430	95.28%	Asian or Asian British	128	1.17%
British	10159	92.80%	Indian	82	0.75%
Irish	196	1.79%	Pakistani	34	0.31%
Other White	75	0.69%	Bangladesh	3	0.03%
Mixed	192	1.75%	Other Asian	9	0.08%
White & Black Caribbean	111	1.01%	Black or Black British	122	1.11%
White & Black African	17	0.16%	Black or Black Caribbean	76	0.69%
White & Asian	24	0.22%	Black African	37	0.34%
Other Mixed	40	0.37%	Other Black	9	0.08%
Chinese	32	0.29%	Other Ethnicity	42	0.38%

Source: Census of Population 2001

Religion Breakdown

	Total Persons	Rate%
Christian	8098	74.08%
Buddhist	9	0.08%
Hindu	43	0.39%
Jewish	12	0.11%
Muslim	48	0.44%
Sikh	38	0.35%
Other religions	7	0.06%
No religion	1613	14.75%
Not stated	1063	9.72%

Source: Census of Population 2001

Housing & the Environment

Properties Breakdown

	Number	Rate
All Properties	5636	
Council Tax Band A	4323	76.70%
Council Tax Band B	1153	20.46%
Council Tax Band C	155	2.75%
Council Tax Band D	2	0.04%
Council Tax Band E	1	0.02%
Council Tax Band F	1	0.02%
Council Tax Band G	0	0.00%
Council Tax Band H	1	0.02%
Non-Liable Properties	318	5.64%
Liable Properties	5318	94.36%

Source: Council Tax Records, 2008

Worklessness and Jobs

Council administered benefit	Number	Rate†
All Households	2097	39.43%
Households with residents exclusively over 60	799	15.02%
Lone parent households	523	9.83%
Couples with dependant children	154	2.90%
Single people (under 60)	512	9.63%
Couples (under 60) with no dependant children	109	2.05%
People in Households on benefit	3737	34.13%
Children in Households on benefit	1232	48.18%
Children in Lone Parent Households on benefit	887	34.69%

Source: Leeds Benefits Service, Oct 08

Crime

Recorded Crime	Number	Rate‰*
All Reported Crime	2044	186.9‰
Domestic Burglary	262	46.5‰
Vehicle Crime	338	30.9‰
Criminal Damage	499	45.6‰

Source: West Yorkshire Police 2008

Education & Skills

Educational Attainment:	Entrants	Successes	Rate
5+ GCSE's A* - C Grade	146	81	55.48%
Achieving L4+ for KS2 English	136	97	71.32%
Achieving L4+ for KS2 Maths	136	98	72.06%
Achieving L4+ for KS2 Science	136	113	83.09%

Source: Education Leeds 2008

NOTES

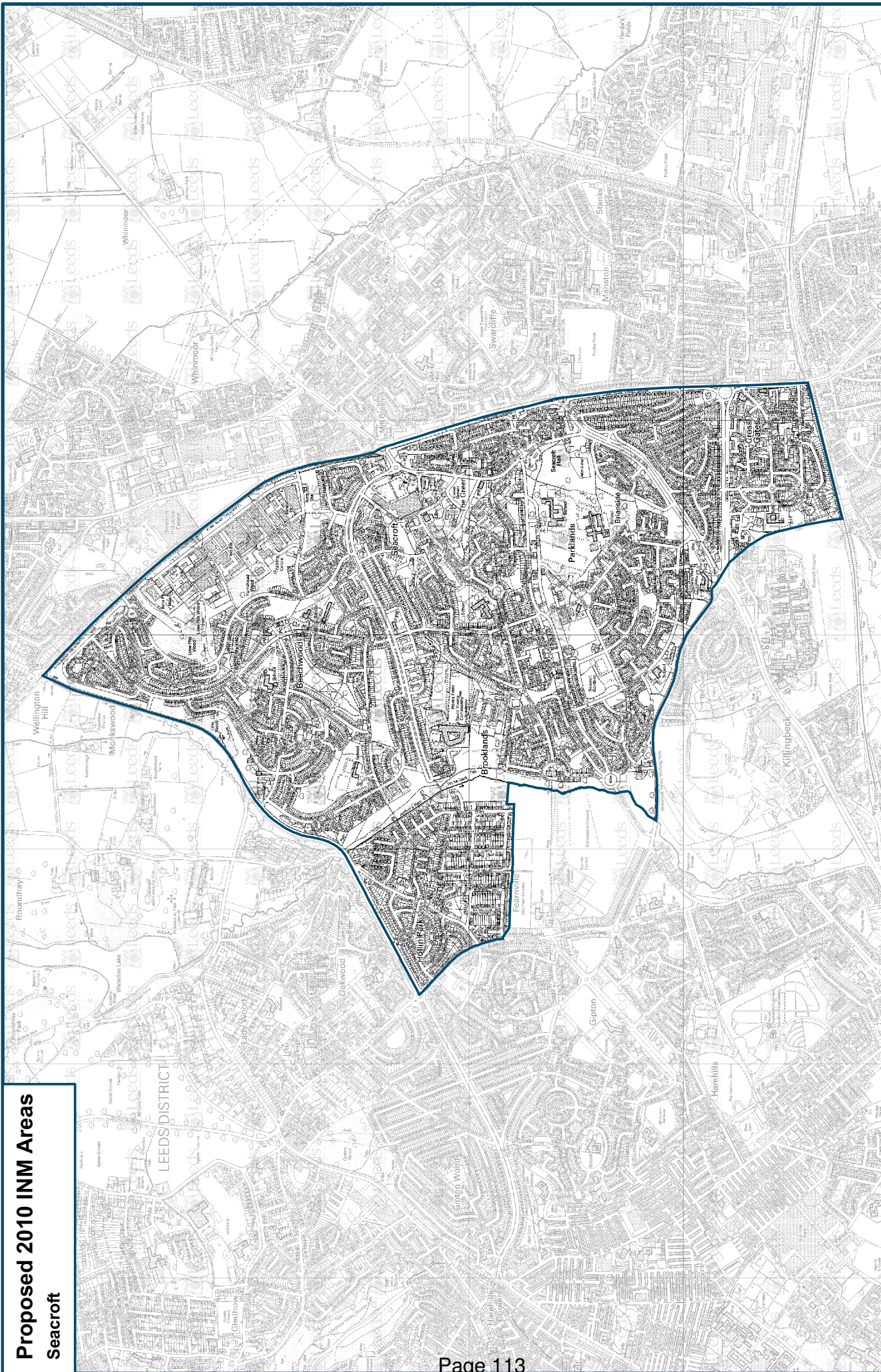
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Proposed 2010 INM Areas
Seacroft



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General Demographics

Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	1649	7.33%
5-15	4170	18.53%
16-19	1255	5.58%
20-29	2485	11.05%
30-59	8367	37.19%
60 or over	4572	20.32%
All Ages	22498	

Source: 2001 Census of Population

Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
White	21601	96.05%	Asian or Asian British	338	1.50%
British	21077	93.72%	Indian	176	0.78%
Irish	338	1.50%	Pakistani	107	0.48%
Other White	186	0.83%	Bangladesh	11	0.05%
Mixed	285	1.27%	Other Asian	44	0.20%
White & Black Caribbean	171	0.76%	Black or Black British	162	0.72%
White & Black African	40	0.18%	Black or Black Caribbean	113	0.50%
White & Asian	42	0.19%	Black African	35	0.16%
Other Mixed	32	0.14%	Other Black	14	0.06%
Chinese	54	0.24%	Other Ethnicity	49	0.22%

Source: Census of Population 2001

Religion Breakdown

	Total Persons	Rate%
Christian	15899	70.66%
Buddhist	35	0.16%
Hindu	42	0.19%
Jewish	23	0.10%
Muslim	162	0.72%
Sikh	154	0.68%
Other religions	40	0.18%
No religion	4068	18.08%
Not stated	2079	9.24%

Source: Census of Population 2001

Housing & the Environment

Properties Breakdown

	Number	Rate
All Properties	9532	
Council Tax Band A	7288	76.46%
Council Tax Band B	1508	15.82%
Council Tax Band C	588	6.17%
Council Tax Band D	97	1.02%
Council Tax Band E	35	0.37%
Council Tax Band F	11	0.12%
Council Tax Band G	2	0.02%
Council Tax Band H	3	0.03%
Non-Liable Properties	381	4.00%
Liable Properties	9151	96.00%

Source: Council Tax Records, 2008

Worklessness and Jobs

Council administered benefit	Number	Rate†
All Households	3870	42.29%
Households with residents exclusively over 60	1673	18.28%
Lone parent households	799	8.73%
Couples with dependant children	241	2.63%
Single people (under 60)	978	10.69%
Couples (under 60) with no dependant children	179	1.96%
People in Households on benefit	6670	29.65%
Children in Households on benefit	2050	35.23%
Children in Lone Parent Households on benefit	1472	25.30%

Source: Leeds Benefits Service, Oct 08

Crime

Recorded Crime	Number	Rate‰*
All Reported Crime	3131	139.2‰
Domestic Burglary	393	41.2‰
Vehicle Crime	227	10.1‰
Criminal Damage	871	38.7‰

Source: West Yorkshire Police 2008

Education & Skills

Educational Attainment:	Entrants	Successes	Rate
5+ GCSE's A* - C Grade	334	182	54.49%
Achieving L4+ for KS2 English	317	249	78.55%
Achieving L4+ for KS2 Maths	317	222	70.03%
Achieving L4+ for KS2 Science	317	266	83.91%

Source: Education Leeds 2008

NOTES

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Report of the East North East Area Manager

East (Inner) Area Committee

Date: 22nd October 2009

Subject: Wellbeing Capital Update and Scheme Proposal

Electoral Wards Affected:

Burmantofts and Richmond Hill

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report updates the Members on 2009-10 capital wellbeing expenditure. It also requests the Area Committee to approve a capital project from the Burmantofts and Richmond Hill pot - £2,000 - to bring into cultivation a derelict area bordered by the houses on Skelton Lane and Victoria Primary School.

Purpose of This Report

1. The purpose of this report is to present a proposal to be funded from the wellbeing capital budget for Burmantofts and Richmond Hill ward.
2. It is also to provide an update of the capital wellbeing expenditure, which is attached in Appendix A.

Background Information

3. The proposal presented here has support of relevant Ward Members, Parks and Countryside and the local allotment association. It supports the current Area Delivery Plan (ADP) under its "Health and Wellbeing" theme to encourage and develop use of allotments and healthy eating; and "Thriving Neighbourhoods" theme to improve the quality of local parks and green spaces.

Osmondthorpe Allotment Association - Site Development.

4. Following Parks & Countryside's proposed work on Osmondthorpe Lane Allotment Site, which will include removal of large overgrown trees on the site, the Osmondthorpe Allotment Association would like to bring the current derelict area bordered by the houses on Skelton Lane and Victoria Primary School into cultivation. Tenants are ready to take on the cleared land to ensure it does not revert to dereliction. There are 10 prospective tenants waiting for plots in this area now.

The work the Association needs to implement includes:

- Clearance of undergrowth, brambles, remaining small trees with little wildlife/cultivation value
 - Creation of paths and plot boundaries for between 10 and 12 half plots, 150 sqm each
 - Clearance of an access track for light vehicles and pedestrians to allow access to the newly laid out paths, including purchase and laying of crushed recycled material e.g. waste tarmac shavings.
 - Provision of water supply to the hill plots, extending the current piped supply to 6 taps with stands and fittings as required
5. The plots will be maintained by the new tenants. Once completed, the track will be maintained as part of the Association's ongoing maintenance schedule. The Allotments' Committee organise working parties throughout the year where all tenants are encouraged to participate and contribute to the running of the site. Tenants are responsible for maintaining specific paths between plots.
 6. Under the Allotment Rules, trees are not allowed on allotment sites unless they have cultivation value or can be justified by attracting wildlife etc. These rules will be strictly adhered to.
 7. Current estimate of £2,000 has been based on the costs of work undertaken recently on behalf of the Association by Parks & Countryside. Any shortfall in completing the work will be met from the Association's Reserve fund. (this amounted to £1,570 as at 26/7/09). The Association's Water Fund will cover the cost of supplying water to the plots. This is a new fund set up to hold the water rates collected from tenants to cover specifically water supply related work and charges.

Implications for Council Policy and Governance

8. There are no governance implications for the Council.

Legal and Resource Implications

9. There are no legal or resource implications other than those associated with the use of capital wellbeing.

Recommendations

10. The Area Committee is requested to approve £2,000 funding for the site development at the Osmondthorpe Allotments from Burmantofts and Richmond Hill capital wellbeing.

Documents used in writing of this report:

- Information provided by the Allotments' Association
- Association's financial statement

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Burmantofts & Richmond Hill Schemes

YEAR	TITLE	TOTAL SCHEME BUDGET £000s
2004-07	Traffic Improvements Cross Green Lane	8.7
2004-07	Sinking Paths In All Saints Park	4.9
2004-07	Street Lights in Bellbrooks car park (Highways)	10.0
2004-07	Red Road Allotments	5.0
2004-07	Minor Resurfacing Works At Nowell Mount	2.0
2004-07	Richmond Hill Environmental Project	40.0
2004-07	East End Park Fencing	9.0
2004-07	Copperfields Sports Field Lights	6.3
2004-07	Harehills Pk fencing (contribution)	3.6
2004-07	Nowells Alleygating Scheme	4.3
2004-07	Osmonthorpe Alleygating	4.1
2007-08	Red Road Allotments	5.0
2007-08	ELHFA Security Shatters	3.1
2008-09	Clarks Bin Yards	39.0
2008-09	St.Philips Hall roof	11.0
2008-09	Richmond Hill POS	12.0
2008-09	Torres CCTV	10.0
2009-10	Red Rd. allotments car park	6
2009-10	Cromwell Hights recycling	2.5
2009-10	Ivy Street POS	12.0
2009-10	Cross Green alleygates	15.0
TOTAL SPENT		213.5
TOTAL AVAILABLE		59.4

APPENDIX A

Allocation:

2004-07	£146.900
2007-08	£42.000
2008-09	£42.000
2009-10	£42,000
TOTAL -	£272.900

SUGGESTION:

Osmondthorpe Allotments Development £2k

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Gipton & Harehills Schemes

YEAR	TITLE	TOTAL SCHEME BUDGET £000s		
2004-07	Street Lights in Bellbrooks car park (Highways)	10.5	Allocation:	
2004-07	Lunans' Community Safety Scheme	27.6	2004-07	£146.900
2004-07	Fencing at Hovingham Primary	21.0	2007-08	£42.000
2004-07	Fencing in Harehills Park	14.3	2008-09	£42.000
2007-08	South Gipton CC	6.5	2009-10	£42.000
2007-08	Gipton waymarkers	7.0	Total	£272.900
2007-08	Bayswater Binyards	30.0		
2007-08	Foundry Drive community gardens	2.6		
2007-08	Radio Asian Fever	8.8		
2008-09	Roundhay cricket wickets	7.1		
2008-09	Bayswater Binyards shortfall	7.0		
2008-09	Portable goals - Gipton Juniors	2.1		
	TOTAL SPENT = £	144.5	SUGGESTIONS: (000)	
	TOTAL AVAILABLE = £	128.4	Binyard phase 2	
			Oak Tree play park	£20k
			Memocams	£3k
			Alleygates - Hovinghams and Dorset	£46k
			TOTAL	£69K

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Killingbeck & Seacroft Schemes

TOTAL SCHEME BUDGET £000s

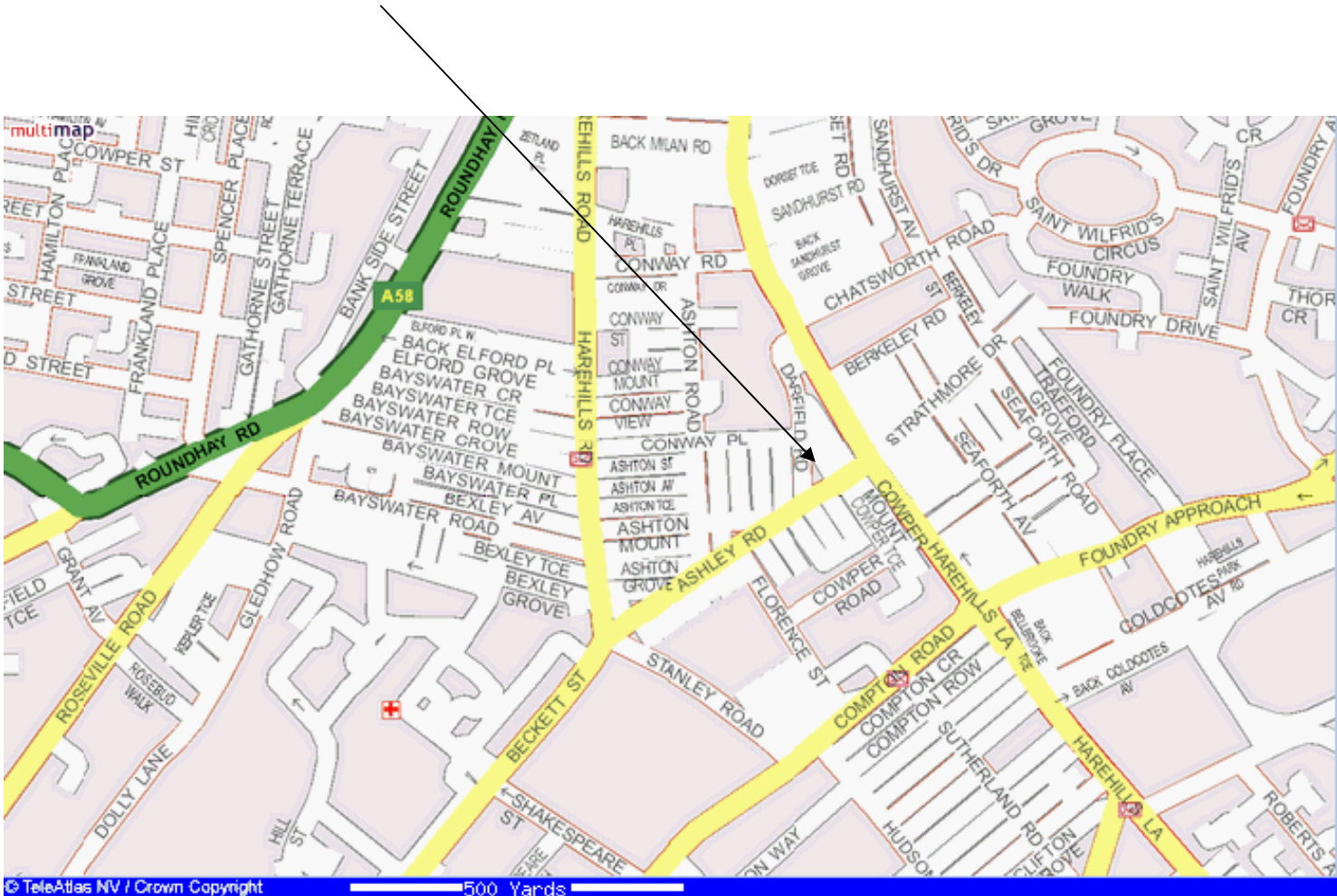
YEAR	TITLE	BUDGET £000s	Allocation:
2004-07	CCTV Cameras In Seacroft	22.2	2004-07 £146.900
2004-07	Boggart Hill Crescent Off Street Parking	43.6	2007-08 £42.000
2004-07	St Teresas Crossgates	20.0	2008-09 £42.000
2004-07	Dib Lane Security Gates	2.0	2009-10 £42.000
2004-07	Wyke Beck Fencing Scheme	4.7	Total £272.900
2007/08	Skelwith walk POS	20.0	
2007/08	Tarnside Drive POS	7.5	SUGGESTIONS:
2007/08	Methodist Church Hall	10.0	1. Skelwith Walk parking
2007/08	Malham Close parking	7.5	
2008/09	Fearville Close	20.0	
2008/09	Monkswood parking	27.0	
2008/09	Asket Ave. parking	18.0	

TOTAL SPENT = £202.500
 AVAILABLE = £70.400

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Agenda Annex

Harehills Primary School, Darfield Road, Harehills, LS8 5DQ



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